

Credit Facility Originations Release Manual  
Oracle Banking Digital Experience  
Release 22.2.1.0.0

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ORACLE®

Credit Facility Originations User Manual

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# 1. Preface

## 1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

## 1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

## 1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

## 1.4 Structure

This manual is organized into the following categories:

*Preface* gives information on the intended audience. It also describes the overall structure of the User Manual.

*Introduction* provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure. If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

## 1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Release 22.2.1.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals

## 2. Transaction Host Integration Matrix

### Legends

<b>NH</b>	No Host Interface Required.
✓	Pre integrated Host interface available.
×	Pre integrated Host interface not available.

Sr. No	Transaction / Function Name	Oracle Banking Credit Facility Process Management System (OBCFPM) 14.7.1.0.0	Oracle FLEXCUBE Enterprise Limits and Collateral Management (ELCM) 14.7.1.0.0
1	Apply for New Facility	✓	NH
2	Amend Facility	✓	NH
3	Collateral Evaluation	✓	NH
4	Collateral Revaluation	✓	NH
3	Application Tracker	✓	NH

[Home](#)

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## 3. Apply For New Facility

Using this option, corporate customers can apply for a new credit facility by providing the information about their funding requirement, collateral details and uploading the supporting documents. Credit Facility along with its multiple child lines can be applied in a single application.

Credit Facility application goes through various stages starting from applying for a facility till sanction of facility.

On submission of Credit Facility Application from OBDX side, the request is sent to the mid office/back office system for further processing. Bank staff can view and process the application using back office or mid office systems integrated with OBDX.

Corporates can track the status of the facility applications using Application Tracker available within OBDX.

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**Note:**

1) Corporate Credit Facility Management module support is currently not supported for mobile and tablet devices.

2) A new Facility can be applied by only those Corporates who have an existing Liability ID (maintained in ELCM application).

---

**Prerequisites:**

- Party preference is maintained
- Corporate users are created
- Approval rule set up for corporate user to perform the actions

**How to reach here:**

*Credit Facility Management – Overview > Quick Links > Apply for New Facility*

*OR*

*Toggle Menu > Credit Facility Management > Apply for New Facility*

**To apply for a new facility:**

1. Navigate to the **Facility Application** screen. The **Facility Application – Summary** page appears.

## Facility Application – Summary Screen

Credit Facility Application summary screen displays the summary of all steps involved in applying a facility along with the completion status of each step.

Following are the steps that are involved for applying a credit facility:

- **Facility Requirements:** In this step, the user needs to enter the facility requirement like facility amount, duration for which the credit facility is needed, category of the facility etc.
- **Collaterals:** This section lists all the collaterals mapped to the party. The user can add a new collateral by entering the required information like collateral type, description, purpose etc. in the Add Collaterals form.
- **Upload Documents:** This section lists all the documents, which are required to be submitted as part of facility application and the option to upload the document.

Screen also shows the overall facility application completion status with a progress bar. User can start filling up the application in any sequence i.e. user can click on any step and fill in the details. Application can be submitted for processing, only after filling the mandatory information required as a part of each step.

The screenshot displays the 'Facility Application' summary screen. At the top, there is a search bar and a notification icon. The main content area shows a progress bar indicating '100% Remaining' for 'Facility initiation for OBDXCFPM'. Below the progress bar, three steps are listed: 'Facility Requirements' (Let us know the amount and duration for credit facility), 'Collaterals' (View your existing collaterals and add new collaterals if required), and 'Upload Documents' (Submit supporting documents). Each step has a 'Get Started' button. At the bottom, there are 'Submit', 'Cancel', and 'Back' buttons.

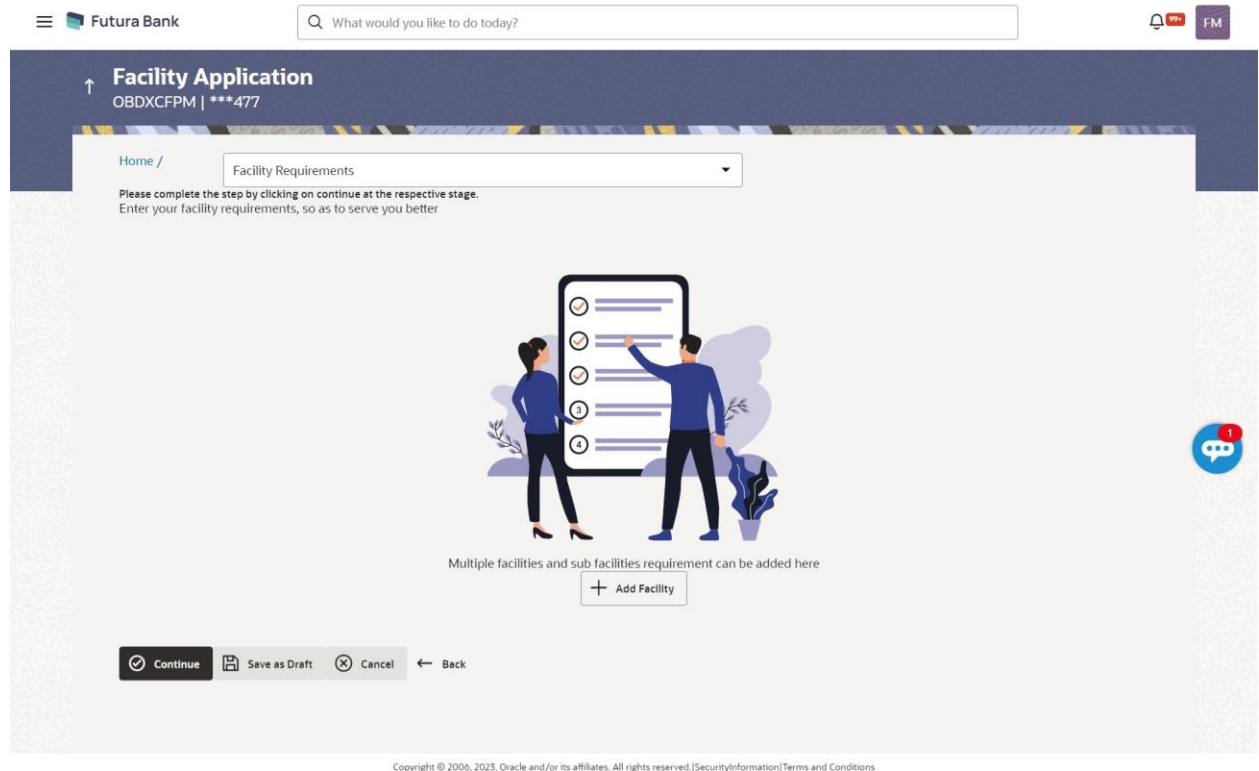
### Field Description

Field Name	Description
Progress Bar	The current status of the Credit Facility application completion is displayed graphically with the help of a progress bar.
Facility Requirements	The user clicks this link to define the facility related requirements.
Collaterals	The user clicks this link to define the collateral related requirements.

Field Name	Description
Upload Documents	The user clicks this link for uploading the documents.

2. Click the **Facility Requirements** card. The **Facility Application** screen appears.

### Facility Application



### Field Description

Field Name	Description
Navigating path to the step	Select the step from the drop- down list to navigate to the step in which details are to be filled for the facility application. OR Click the <b>Home</b> link to navigate back to facility application summary screen.
Party Name	Displays the party name for whom the facility is to be applied.

3. Click **Add Facility**. The **Add Facility** overlay screen appears.



## Facility Requirements - Add Facility

**Add Facility**

Currency: GBP Amount: 100000

For how long do you need this facility? 2 Year 5 Month

Select Facility Type: Funded

In which category funds are required? Term Loan

What is the purpose of this fund? Investment

Do you have any specific instructions for us? Instruction

**Add**

## Field Description

Field Name	Description
<b>Add Facility Overlay</b>	
<b>Currency</b>	The currency in which facility is to be applied.
<b>Amount</b>	The amount for which the facility is to be applied.
<b>For how long do you need this facility?</b>	The tenure for the facility in <b>Year</b> and <b>Months</b> .
<b>Select Facility Type</b>	Select <b>Facility Type</b> to Add Facility Overlay. The facility type under which facility is to be applied.
<b>In which category funds are required?</b>	The facility category under which facility is to be applied.
<b>What is the purpose of this fund?</b>	The purpose for applying the facility.
<b>Do you have any specific instructions for us?</b>	The remarks/ instructions that needs to be communicated to the bank.

- From the **Currency** list, select the appropriate currency for the facility.




5. In the **Amount** field, enter the amount for the facility.
6. From the **Year and Month** list, select the tenure for the facility.
7. From the **Funding Type** list, select the appropriate category for the facility.
8. In the **Purpose** field, enter the purpose for applying for the facility.
9. In the **Specific Instructions** field, enter the specific instructions to be given to the bank, if any.
10. Click **Add**. The facility requirement details gets added in a card form in the **Facility Requirement Details** screen.

### Facility Application - Facility Requirement Details Screen

This screen will display the facility requirements entered by the user. Also, the user can add multiple sub facilities under the main credit facility from this screen.

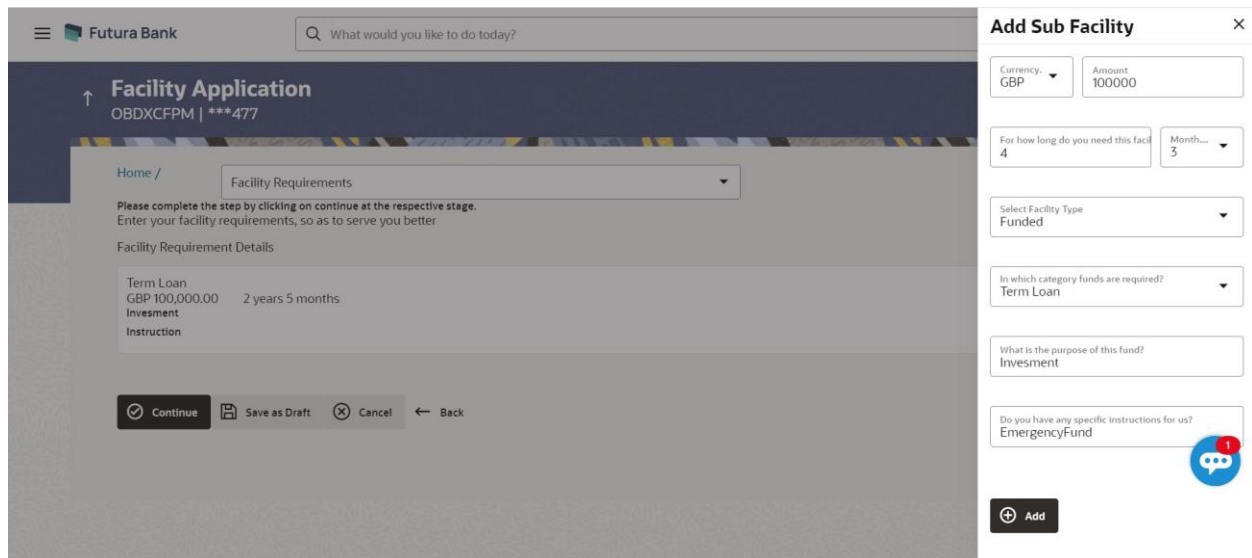
### Field Description

Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step in which details are to be filled for the facility application. OR Click the <b>Home</b> link to navigate back to <b>Facility Application Summary</b> screen.
<b>Party Name</b>	Displays the party name for which the facility is to be applied.
<b>Facility Requirement Details</b>	The facility details such as facility currency, amount, purpose, and tenure as entered by user will be displayed in a card form.

11. Click  and then click **Add Sub Facility** to add the sub facility details, if required. The **Add Sub Facility** overlay screen appears.  
OR
- Click  and then click **Edit Facility** to edit the filled in facility requirements. The **Edit Facility Details** overlay screen appears.  
OR
- Click  and then click **Remove Facility** to remove the added facility.  
OR
- Click **Continue** to go to the next step.  
OR
- Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).  
OR
- Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.  
OR
- Click **Back** to navigate back to the previous screen.

**Note:** Once the application is saved as draft, the user will be able to resume the application from Application Tracker.




### Facility Requirements - Add Sub Facility



### Field Description

Field Name	Description
<b>Add Sub Facility Overlay</b>	
<b>Currency</b>	The currency in which sub facility is to be applied.

Field Name	Description
<b>Amount</b>	The amount for which the sub facility is to be applied.
<b>For how long do you need this facility?</b>	The tenure for the sub facility in <b>Year</b> and <b>Months</b> .
<b>Select Facility Type</b>	Click <b>Select Facility Type</b> to Add Facility Overlay. The facility type under which facility is to be applied.
<b>In which category funds are required?</b>	The facility category under which sub facility is to be applied.
<b>What is the purpose of this fund?</b>	The purpose for applying the sub facility.
<b>Do you have any specific instructions for us?</b>	The remarks/ instructions that needs to be communicated to the bank.

12. Enter the relevant information, as required.
13. Click **Add**. The sub facility requirement details gets added in a card form.
14. Click **Continue** to go to the next step. Collaterals details page with all the collaterals mapped to the party appears.  
OR  
Click  and then click **Add Sub Facility** to add more sub facility details, if required. The **Add Sub Facility** overlay screen appears.  
OR  
Click  and then click **Edit Facility** to edit the filled in facility requirements. The **Edit Facility Details** overlay screen appears.  
OR  
Click  and then click **Remove Facility** to remove the added sub facility.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section.)  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.  
OR  
Click **Back** to navigate back to the previous screen.

---

**Note:** The user can add sub facilities up to seven levels.

---

## Facility Application - Collaterals

Home / Collaterals

Please complete the step by clicking on continue at the respective stage. Your existing collaterals are listed below, you can add new collaterals if required

**Collaterals** ⊕ AC

Collateral Amount	Utilized Amount	Available Amount	Revision Date
COLACRCOLACR GBP 100.00	GBP 10.00	GBP 90.00	4/24/21
COLAIRCRAFT Aircraft Collateral GBP 100,000.00	GBP 10,000.00	GBP 90,000.00	4/24/21
COLAUDICARCOLAUDICAR GBP 20,000.00	GBP 2,000.00	GBP 18,000.00	4/24/21
COLCROPCOLCROP JPY 100	JPY 10	JPY 90	4/24/21
COLMACHINEMachine GBP 50,000.00	GBP 5,000.00	GBP 45,000.00	4/24/21

(Showing 5 out of 25 items)  
Load More

Continue
Save as Draft
Cancel
← Back

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### Field Description

Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop-down list to navigate to the step in which details are to be filled for the facility application. OR Click the <b>Home</b> link to navigate back to facility application summary screen.
<b>Party Name</b>	Displays the party name for whom the facility is to be applied.

Field Name	Description
<b>Collaterals</b>	All the collaterals linked to the party gets displayed on this screen. User can also request for addition of new collateral from this screen.
<b>Collateral ID</b>	Collateral ID of the facility.
<b>Collateral Description</b>	The description of the collateral.
<b>Collateral Amount</b>	This collateral amount evaluated against the pledged collateral.
<b>Utilized Amount</b>	The total utilized amount of the collateral.
<b>Available Amount</b>	The current available amount for collateral.
<b>Revision Date</b>	The revision date of the collateral.

15. Click **Add Collateral** to add the collateral details. The **Add Collateral** overlay screen appears.  
OR  
Click **Continue** to go to the next step.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section.)  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.  
OR  
Click **Back** to navigate back to the previous screen.

## Facility Application - Add Collaterals

**Amend Facility Add Collaterals**  
OBDXCFPM | \*\*\*477

Home / Collaterals

Please complete the step by clicking on continue at the respective stage. Your existing collaterals are listed below, you can add new collaterals if required

**Collaterals**

COLACRCOLACR Collateral Amount	Utilized Amount	Available Amount	Revision D
GBP 100.00	GBP 10.00	GBP 90.00	4/24/21
COLAIRCRAFT Aircraft Collateral Collateral Amount	Utilized Amount	Available Amount	Revision D
GBP 100,000.00	GBP 10,000.00	GBP 90,000.00	4/24/21

**Add Collaterals** [X]

Please specify collateral Type  
Deposits

Description  
Fund Deposit

Currency: GBP Estimated value  
210000

What is the purpose of this collateral  
New Business

Any other comments  
Secured Collateral

**Add**

### Field Description

Field Name	Description
<b>Please specify collateral type</b>	The collateral type like Plant & Machinery, Vehicle, Stocks etc.
<b>Description</b>	The description of the collateral.
<b>Currency</b>	Select <b>Currency</b> from drop-down list.
<b>Estimated Value</b>	The estimated value of the collateral.
<b>What is the purpose of this collateral?</b>	The purpose for the new collateral.
<b>Any other comments?</b>	The remarks/ instructions that needs to be communicated to the bank, if any.

16. From the **Collateral type** list, select the appropriate collateral type.
17. In the **Collateral description** field, enter the description of the collateral.
18. From the **Currency** list, select the appropriate currency for entering the estimated value of collateral.
19. In the **Estimated Value** field, enter the collateral amount.
20. In the **Purpose** field, enter the purpose for collateral.
21. In the **Comments** field, enter the specific instructions to be given to the bank, if any.
22. Click **Add**. The new collateral is added as a new card on the **Collaterals Details** screen.

## Facility Application - Collaterals - New Collateral

Futura Bank  FM

**Amend Facility Collaterals**  
OBDXCFFPM | \*\*\*477

Home / Collaterals

Please complete the step by clicking on continue at the respective stage.  
Your existing collaterals are listed below, you can add new collaterals if required

**Collaterals** ⊕AC

Fund Deposits			
Type	Currency	Estimated Value	Purpose
DPST	GBP	GBP 210,000.00	New Business

COLACRCOLACR	Utilized Amount	Available Amount	Revision Date
Collateral Amount GBP 100.00	GBP 10.00	GBP 90.00	4/24/21

COLAIRCRAFT Aircraft Collateral	Utilized Amount	Available Amount	Revision Date
Collateral Amount GBP 100,000.00	GBP 10,000.00	GBP 90,000.00	4/24/21

COLAUDICARCOLAUDICAR	Utilized Amount	Available Amount	Revision Date
Collateral Amount GBP 20,000.00	GBP 2,000.00	GBP 18,000.00	4/24/21

COLCROPOLCROP	Utilized Amount	Available Amount	Revision Date
Collateral Amount JPY 100	JPY 10	JPY 90	4/24/21

COLMACHINEMachine	Utilized Amount	Available Amount	Revision Date
Collateral Amount GBP 50,000.00	GBP 5,000.00	GBP 45,000.00	4/24/21


(Showing 5 out of 25 items)  
[Load More](#)

Continue Save as Draft Cancel Back


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23. Click **Continue** to go to the next step. The **Facility Application - Upload Documents** screen to upload the documents appears.

OR

Click  and then click **Edit** to edit the details of newly added collateral. The **Add Collateral** overlay screen appears in the editable form.

OR

Click  and then click **Remove** to remove the newly added collateral.

OR

Click **Add Collaterals**, if you want to add more collaterals.

OR



Click **Load More Collaterals**, to load more collaterals.

OR

Click **Save as Draft** to save the application as a draft. The application gets saved as a draft, prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section.)

OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.

OR

Click **Back** to navigate back to the previous screen.

## Facility Application - Upload Documents


Following screen is shown when user clicks on **Upload Documents** step from the **Facility Application Summary** screen or on accessing the step from breadcrumb option available as a part of each step details screen or by clicking on continue on the collateral details page.

As a part of this step, corporate user can see the list of documents that needs to be submitted for applying a facility. User can upload the documents and proceed with the facility application. The list of documents displayed here are fetched from integrated mid-office/back office application.

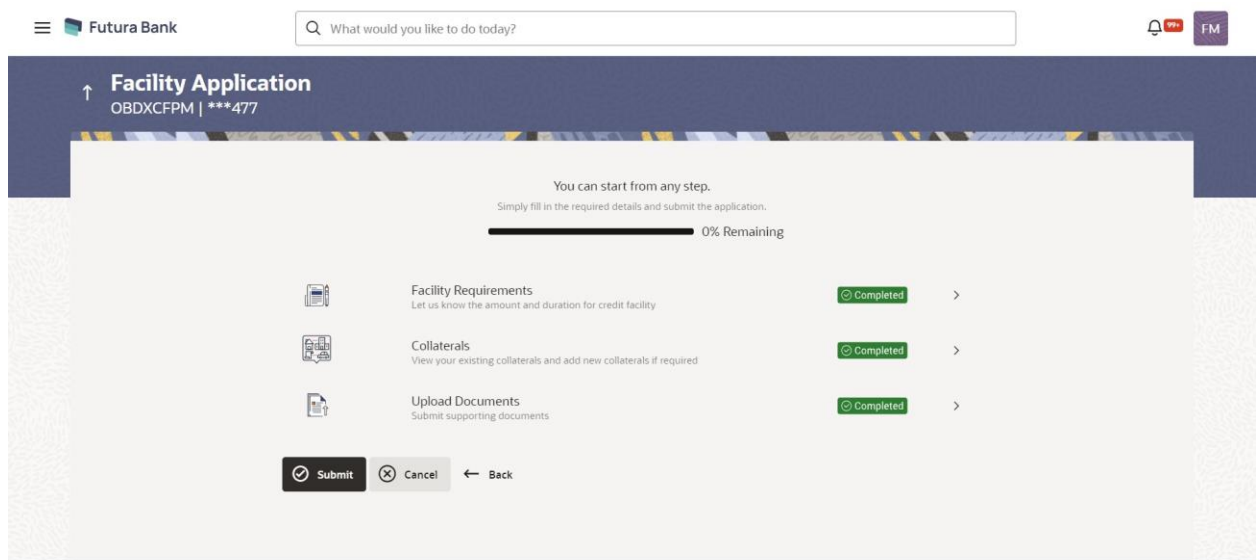
The screenshot displays the 'Upload Document' interface for a user with ID 'OBDXCFPM | \*\*\*477'. The page includes a search bar at the top with the text 'What would you like to do today?'. Below the search bar, the breadcrumb trail shows 'Home / Upload Documents'. A message states: 'Please complete the step by clicking on continue at the respective stage. Listed documents are required to process your application.' The document list includes 'Application Form' and 'Collateral Documents', each with an 'Upload +' button. At the bottom, there are four buttons: 'Continue' (with a checkmark icon), 'Save as Draft' (with a document icon), 'Cancel' (with an 'X' icon), and 'Back' (with a left arrow icon). A chat icon with a notification badge is visible in the bottom right corner.

### Field Description

Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step in which details are to be filled for the facility application. OR Click the <b>Home</b> link to navigate back to facility application screen.
<b>Party Name</b>	Displays the party name for whom the facility is to be applied.
<b>Document Name</b>	The document that the corporate is expected to submit as a part of application.  The list of the documents is fetched from the mid-office based on the selected product type.

24. Click  to browse and upload the required document to process the application.
25. Select the appropriate file to be uploaded and click **Open** to upload the documents.
26. Click **Continue**. The **Facility Application** screen displaying completion of all the three steps to apply for the facility appears.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.  
OR  
Click **Back** to navigate back to the previous screen.

### Facility Application



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27. Click **Submit**.  
OR  
Click the **link** against each card to view the **Facility Requirements/ Collaterals/ Upload Documents** section details.  
OR  
Click **Cancel** to cancel the operation and to navigate back to **Dashboard**.  
OR  
Click **Back** to navigate back to the previous screen.
28. The **Facility Application - Review** screen appears.

### Facility Application - Review

**Facility Application**  
OBDXCFFM | \*\*\*477

**Review**  
You have initiated a request for Facility Origination. Please review the details before you confirm!

**Facility Requirements**

GBP 100,000.00    2 years 5 months  
Investment  
Instruction

Show More

**Collaterals**

Type	Currency	Estimated Value	Purpose
DPST	GBP	GBP 210,000.00	New Business

Show More

**Upload Documents**


Application Form  
-

Show More

**Terms and conditions**  
 I agree to the terms and conditions

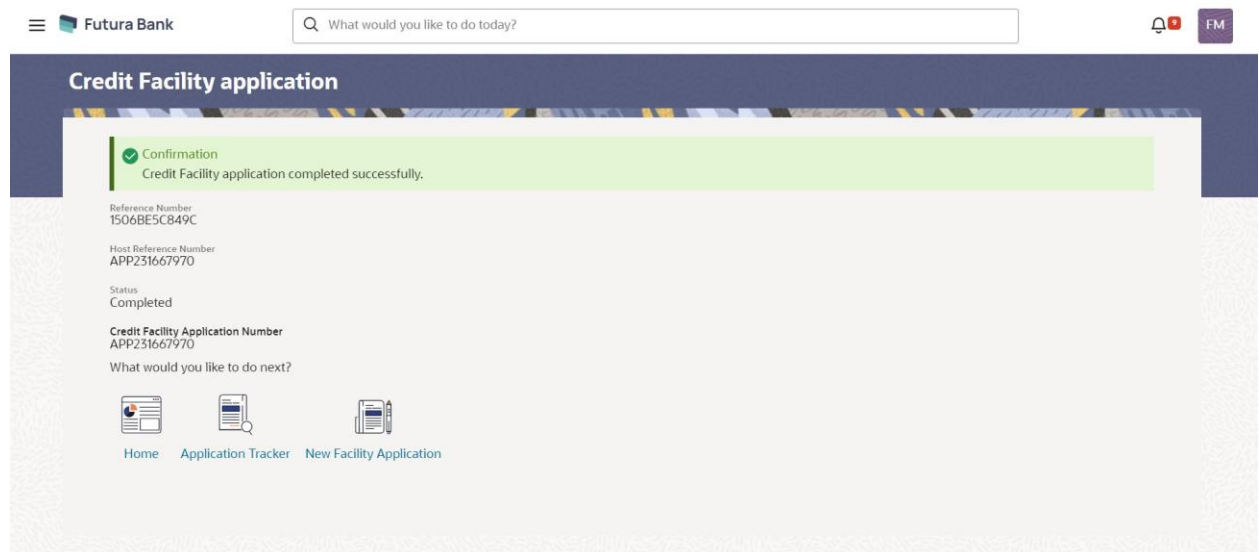
Confirm    Cancel    Back    Download

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29. Click the **See Terms and Conditions** link to view the terms and conditions.
30. Select **I agree to the Term & Conditions** check box to accept the terms and conditions.
31. Verify the details and click **Confirm**.  
OR  
Click  against the section that you want to edit. The screen appears in editable form.  
OR

- Click **Show More** to view the **Facility Requirements/ Collaterals/ Upload Documents** section details.  
OR  
Click **Cancel** to cancel the operation and to navigate back to **Dashboard**.  
OR  
Click **Back** to navigate back to the previous screen.
32. On successful submission, confirmation message for initiating the facility request appears along with the application reference number to track the status of your application.  
Click the **Back to Dashboard** link to go to Dashboard screen.  
OR  
Click the **Application Tracker** link to track your facility application.

### Facility Application - Confirm



[Home](#)

---

## 4. Amend Facility

This option enables the corporate user to request for changes in an existing credit facility. These amendments could be with respect to enhancement of the limits, extension of tenure, addition of new collateral or upload of new documents.

Similar to New Facility origination, Facility Amendment also has various stages, using the OBDX platform user can only request for modification in his/her existing facility

On submission of Amendment of Credit Facility Application from OBDX side, the request is sent to the bank for further processing. Bank staff can view and process the application using back office or mid office systems integrated with OBDX.

Corporates can track the status of the amendment applications using Application Tracker available within OBDX.

### Prerequisites:

- Party preference is maintained
- Corporate users are created
- Approval rule set up for corporate user to perform the actions

### How to reach here:

*Credit Facility Management – Overview > Quick Links > Amend Facility*

*OR*

*Toggle Menu > Credit Facility Management > Amend Facility*

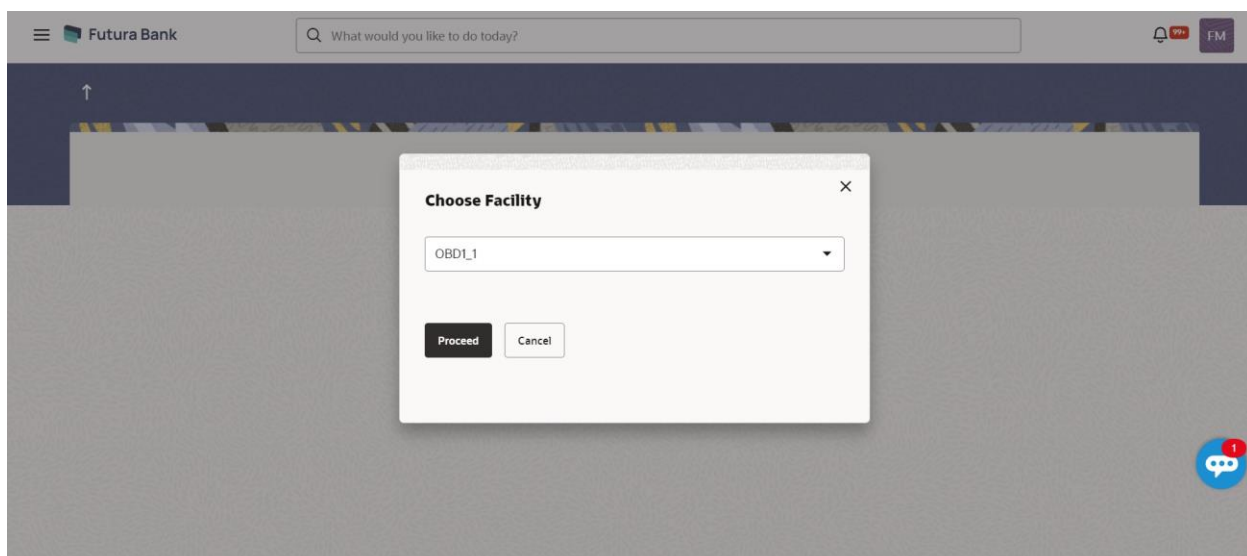
*OR*

*Toggle Menu > Credit Facility Management > Credit Facility > Facility Details > Amend Facility*

**To modify the details of an existing facility:** (in case the user has not clicked on Amend Facility from the Facility details screen)

1. Click the **Amend Facility** option (from toggle menu or from Quick links). A pop up having option to select the Facility ID appears.

### Amend Facility - Select Facility ID



### Field Description

Field Name	Description
Facility ID	List of all the Facility IDs mapped to the corporate.

- From the **Facility ID** field, select the appropriate facility ID.
- Click **Proceed**. The **Facility Application – Amendment** screen appears.  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.

### Facility Application – Summary Screen

Credit Facility Amendment Application Summary screen displays the summary of all steps involved in modification of a facility.

Following are the changes that the user can modify in an existing facility:

- Facility Amount
- Facility Tenure
- Addition of a New Sub-facility
- Addition of a new Collateral
- Upload of additional documents

User can select any of the step for modification from the home page, i.e. user can click on any step and modify the details.

Futura Bank

What would you like to do today?




FM

### ↑ Amend Facility


You can start from any step.  
Simply fill in the required details and submit the application.

100% Remaining

OBDL1 of OBDXCFFM

	<b>Facility Requirements</b> Let us know the amount and duration for credit facility	<a href="#">Get Started</a> >
	<b>Collaterals</b> View your existing collaterals and add new collaterals if required	<a href="#">Get Started</a> >
	<b>Upload Documents</b> Submit supporting documents	<a href="#">Get Started</a> >

[← Back](#)

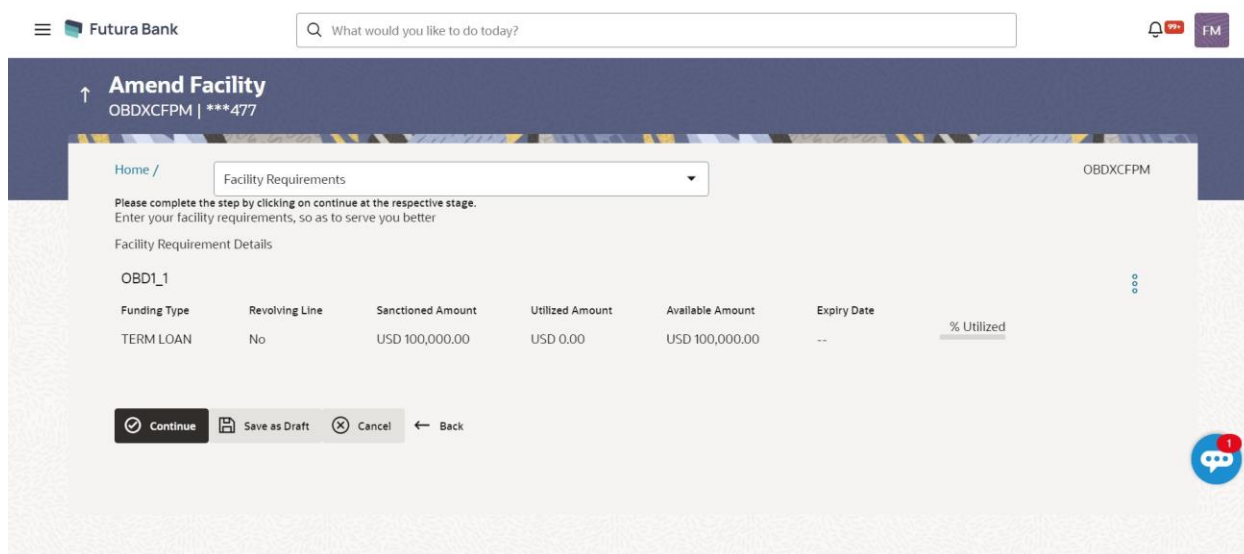


### Field Description

Field Name	Description
Facility Requirements	The user clicks this link to modify the facility amount and tenure.
Collaterals	The user clicks this link to add a new collateral.
Upload Documents	The user clicks this link for uploading the documents.

4. Click the **Facility Requirements** card. The **Facility Application** screen appears.

### Facility Application - Facility Requirement Details





### Field Description

Field Name	Description
Navigating path to the step	Select the step from the drop- down list whose details are to be filled for the facility application. OR Click the <b>Home</b> link to navigate back to facility application summary screen.
Party Name	Displays the party name for whom the facility is being amended.
Facility Requirement Details	This card shows the details of the selected facility.



Field Name	Description
<b>Facility ID</b>	ID of the Credit Facility selected for amendment.
<b>Funding Type</b>	The purpose or the facility category under which the facility has been opened. For e.g. Term Loan, Working Capital Finance, Over draft, etc.
<b>Revolving Line</b>	This field displays if the facility is revolving or not.
<b>Sanctioned Amount</b>	The total limit amount sanctioned for the facility.
<b>Utilized Amount</b>	The amount utilized for the facility.
<b>Available Amount</b>	The current available amount for the facility.
<b>Expiry Date</b>	The date on which facility expires.
<b>% Utilized</b>	Displays the percentage utilization of the facility in a line graph.

5. Click  and then click **Edit Facility** to modify the details of an existing facility. The **Edit Facility Details** overlay screen appears.  
OR  
Click  and then click **Add Sub Facility** to add the details for a sub facility under the selected facility. The **Add Sub Facility** overlay screen appears.  
OR  
Click **Continue** to go to the next step.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section)  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.  
OR  
Click **Back** to navigate back to the previous screen.

### Edit Facility Details

Futura Bank

What would you like to do today?

### Amend Facility

OBDXCFPM | \*\*\*477

Home / Facility Requirements

Please complete the step by clicking on continue at the respective stage.  
Enter your facility requirements, so as to serve you better

Facility Requirement Details

OBD1\_1

Funding Type	Revolving Line	Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date	% Util
TERM LOAN	No	USD 100,000.00	USD 0.00	USD 100,000.00	--	

Continue Save as Draft Cancel Back

Edit Facility Details

Currency: GBP Amount: 3456000

For how long do you need this facility: 3 Month: 7

Do you have any specific instructions for us?  
Business

Update





## Field Description

Field Name	Description
<b>Edit Facility Details</b>	
<b>Currency</b>	The currency in which facility was applied originally is displayed.
<b>Amount</b>	The amount for which the facility is applied.
<b>For how long do you need this facility?</b>	The tenure for the facility in <b>Year</b> and <b>Months</b> .
<b>Do you have any specific instructions for us?</b>	The remarks/ instructions that needs to be communicated to the bank.

6. In the **Currency** list, system displays the currency in which the facility was originally applied.
7. In the **Amount** field, modify the amount for the facility, if required.
8. From the **Year** and **Month** list, modify the tenure for the facility if required.
9. In the **Specific Instructions** field, modify the specific instructions to be given to the bank, if any.
10. Click **Update**. The **Facility Requirement Details** screen gets updated and facility details will be saved and appear in a card form, with old and newly edited details.

**Amend Facility - Facility Requirement Details**


Futura Bank   

**Amend Facility**  
OBDXCFPM | \*\*\*477

Home /  OBDXCFPM

Please complete the step by clicking on continue at the respective stage.  
Enter your facility requirements, so as to serve you better

Facility Requirement Details

OBD1\_1 

Funding Type	Revolving Line	Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date	% Utilized
TERM LOAN	No	USD 100,000.00	USD 0.00	USD 100,000.00	--	<u>% Utilized</u>


---

**Amended Details**



Facility Amount  
GBP 3,456,000.00

Tenure  
3 years 7 months

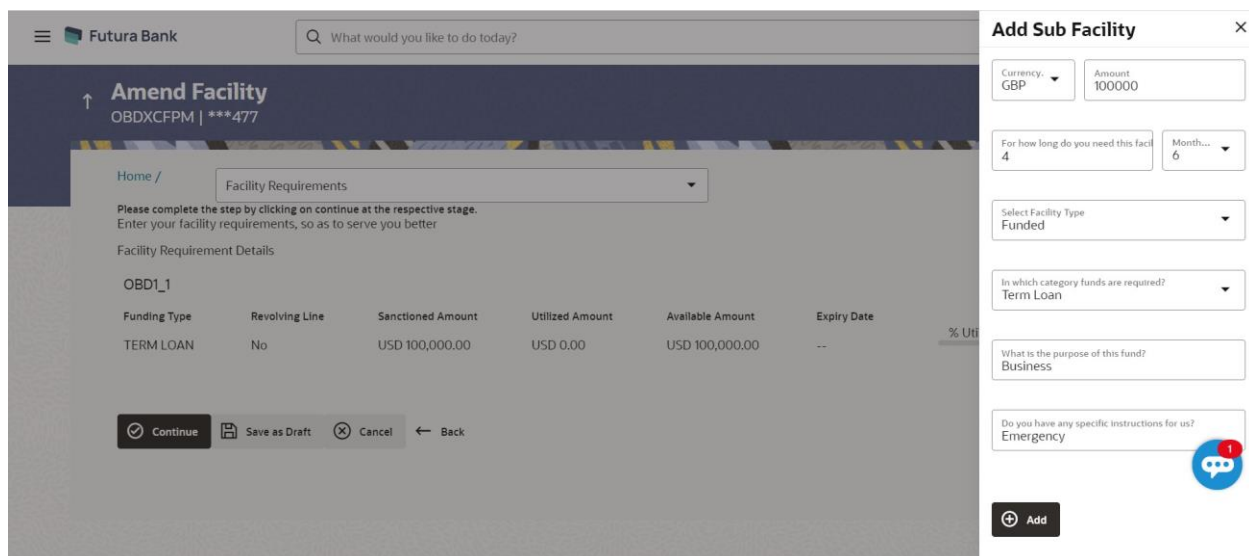
Instructions for bank  
Business



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11. Click **Continue** to go to the next step.
- OR
- Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with a draft name. (For more information, refer [Save as Draft](#) section).
- OR
- Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.
- OR
- Click **Back** to navigate back to the previous screen.
- OR
- Click  and then click **Add Sub Facility** to add the details for a sub facility under the selected facility. The **Add Sub Facility** overlay screen appears.
- OR
- Click  and then click **Edit Facility** to modify any other details of an existing facility, if required. The **Edit Facility Details** overlay screen appears.




### Add Sub Facility



### Field Description

Field Name	Description
<b>Add Sub Facility Overlay</b>	
<b>Currency</b>	The currency in which sub facility is to be applied.
<b>Amount</b>	The amount for which the sub facility is to be applied.
<b>For how long do you need this facility?</b>	The tenure for the sub facility in <b>Year</b> and <b>Months</b> .

Field Name	Description
<b>Select Facility Type</b>	Click <b>Select Facility Type</b> to Add Facility Overlay. The facility type under which facility is to be applied.
<b>In which category funds are required?</b>	The facility category under which sub facility is to be applied.
<b>What is the purpose of this fund?</b>	The purpose for applying the sub facility.
<b>Do you have any specific instructions for us?</b>	The remarks/ instructions that needs to be communicated to the bank.

12. Enter the relevant information, as required.
13. Click **Add**. The sub facility Requirement details gets added in a card form.
14. Click **Continue** to go to the next step. Collaterals details page with all the collaterals mapped to the party appears.  
OR  
Click  and then click **Add Sub Facility** to add more sub facility details, if required. The **Add Sub Facility** overlay screen appears.  
OR  
Click  and then click **Edit Facility** to amend the facility, if required. The **Edit Facility Details** overlay screen appears.  
OR  
Click  and then click **Remove Facility to remove the added sub facility**.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.  
OR  
Click **Back** to navigate back to the previous screen.

---

**Note:** The user can add sub facilities up to seven levels.

---

## Facility Application - Collaterals

Futura Bank

Amend Facility Collaterals  
OBDXCFCPM | \*\*\*477

Home / Collaterals

Please complete the step by clicking on continue at the respective stage.  
Your existing collaterals are listed below, you can add new collaterals if required

**Collaterals** ⊕ AC

COLACRCOLACR Collateral Amount	Utilized Amount	Available Amount	Revision Date
GBP 100.00	GBP 10.00	GBP 90.00	4/24/21
COLAIRCRAFT Aircraft Collateral Collateral Amount	Utilized Amount	Available Amount	Revision Date
GBP 100,000.00	GBP 10,000.00	GBP 90,000.00	4/24/21
COLAUDICARCOLAUDICAR Collateral Amount	Utilized Amount	Available Amount	Revision Date
GBP 20,000.00	GBP 2,000.00	GBP 18,000.00	4/24/21
COLCROPCOLCROP Collateral Amount	Utilized Amount	Available Amount	Revision Date
JPY 100	JPY 10	JPY 90	4/24/21
COLMACHINEMachine Collateral Amount	Utilized Amount	Available Amount	Revision Date
GBP 50,000.00	GBP 5,000.00	GBP 45,000.00	4/24/21

(Showing 5 out of 25 items)  
[Load More](#)

Continue Save as Draft Cancel Back

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## Field Description

Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list whose details needs to be filled for the facility modification. OR Click the <b>Home</b> link to navigate back to facility application summary screen.
<b>Party Name</b>	Displays the party name for whom the facility is to be applied.
<b>Collaterals</b> All the collaterals linked to the party gets displayed on this screen. User can also request for addition of new collateral from this screen.	
<b>Collateral ID</b>	Collateral ID of the facility.
<b>Collateral Description</b>	The description of the collateral.
<b>Collateral Amount</b>	The collateral amount evaluated against the pledged collateral.
<b>Utilized Amount</b>	The total utilized amount of the collateral.
<b>Available Amount</b>	The current available amount for collateral.
<b>Revision Date</b>	The revision date of the collateral.

15. Click **Add Collateral** to add the collateral details. The **Add Collateral** overlay screen appears.  
OR  
Click **Continue** to go to the next step.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, click [Save as Draft.](#))  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.  
OR  
Click **Back** to navigate back to the previous screen.



## Facility Application - Add Collaterals

**Amend Facility Add Collaterals**  
OBDXCFCPM | \*\*\*477

Home / Collaterals

Please complete the step by clicking on continue at the respective stage.  
Your existing collaterals are listed below, you can add new collaterals if required

**Collaterals**

COLACRCOLACR	Utilized Amount	Available Amount	Revision D
Collateral Amount GBP 100.00	GBP 10.00	GBP 90.00	4/24/21
COLAIRCRAFT Aircraft Collateral			
Collateral Amount GBP 100,000.00	GBP 10,000.00	GBP 90,000.00	4/24/21
COLAUDICARCOLAUDICAR			
Collateral Amount	Utilized Amount	Available Amount	Revision D

**Add Collaterals** ✕

Please specify collateral Type  
Vehicle

Description  
Industry Vehicle

Currency: GBP Estimated value  
\$10000

What is the purpose of this collateral  
Pledged for Business

Any other comments  
Heavy Vehicle

**Add**

## Field Description

Field Name	Description
<b>Please specify collateral type</b>	The collateral type like Plant & Machinery, Vehicle, Stocks etc.
<b>Description</b>	The description of the collateral.
<b>Currency</b>	Select <b>Currency</b> from drop-down list.
<b>Estimated Value</b>	The estimated value of the collateral.
<b>What is the purpose of this collateral?</b>	The purpose for the new collateral.
<b>Any other comments?</b>	The remarks/ instructions that needs to be communicated to the bank, if any.

16. From the **Collateral type** list, select the appropriate collateral type.
17. In the **Description** field, enter the description of the collateral.
18. From the **Currency** list, select the appropriate currency.
19. In the **Estimated value** field, enter the collateral amount.
20. In the **Purpose** field, enter the purpose for collateral.
21. In the **Comments** field, enter the specific instructions to be given to the bank, if any.
22. Click **Add**. The new collateral is added as a new card on the **Collaterals Details** screen.

## Facility Application - Collaterals - New Collateral

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↑ Amend Facility Collaterals  
OBDXCFCM | \*\*\*477

Home / Collaterals

Please complete the step by clicking on continue at the respective stage.  
Your existing collaterals are listed below, you can add new collaterals if required

Collaterals ⊕AC

Industry Vehicle	Type	Currency	Estimated Value	Purpose
<span>Now</span> Industry Vehicle	VHCL	GBP	GBP 310,000.00	Pledged for Business

COLACRCOLACR	Utilized Amount	Available Amount	Revision Date
Collateral Amount GBP 100.00	GBP 10.00	GBP 90.00	4/24/21

COLAIRCRAFT Aircraft Collateral	Utilized Amount	Available Amount	Revision Date
Collateral Amount GBP 100,000.00	GBP 10,000.00	GBP 90,000.00	4/24/21

COLAUDICARCOLAUDICAR	Utilized Amount	Available Amount	Revision Date
Collateral Amount GBP 20,000.00	GBP 2,000.00	GBP 18,000.00	4/24/21

COLCROPCOLCROP	Utilized Amount	Available Amount	Revision Date
Collateral Amount JPY 100	JPY 10	JPY 90	4/24/21

COLMACHINEMachine	Utilized Amount	Available Amount	Revision Date
Collateral Amount GBP 50,000.00	GBP 5,000.00	GBP 45,000.00	4/24/21


(Showing 5 out of 25 items)  
[Load More](#)

✔ Continue 📄 Save as Draft ✖ Cancel ← Back


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23. Click **Continue** to go to the next step. The **Facility Application - Upload Documents** screen to upload the documents appears.

OR

Click  and then click **Edit** to edit the newly added collateral. The **Add Collateral** overlay screen appears in the editable form.

OR

Click  and then click **Remove** to remove the newly added collateral.

OR

Click **Add Collaterals**, if you want to add more collaterals.

OR

Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).

OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.

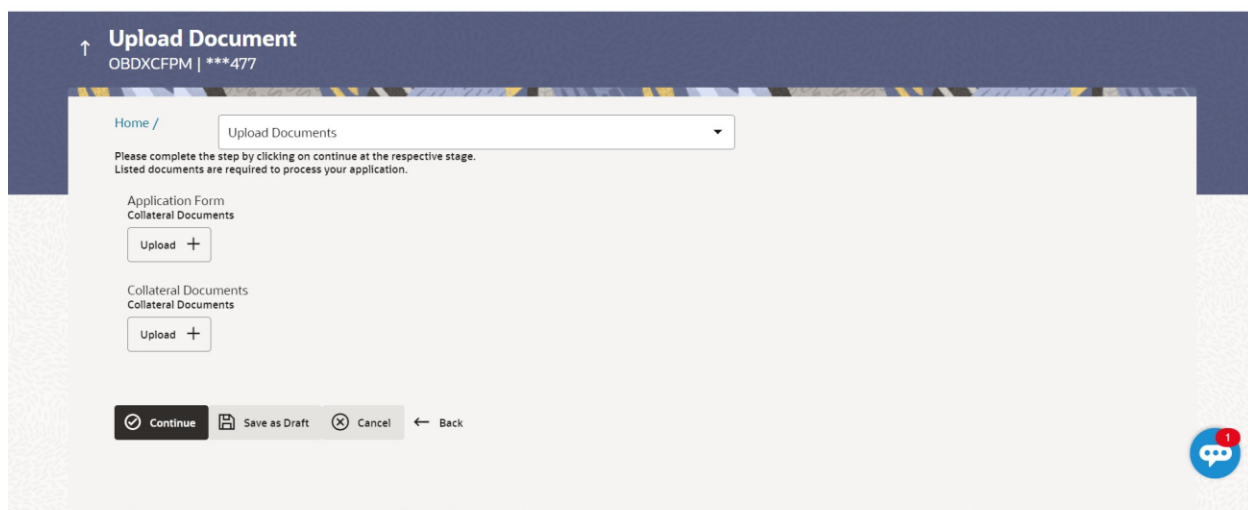
OR

Click **Back** to navigate back to the previous screen.

## Facility Application - Upload Documents

Following screen is shown when user clicks on **Upload Documents** step from the **Facility Application Summary** screen or on accessing the step from breadcrumb available as a part of each step details screen or by clicking on continue on the collateral details screen.


As a part of this step, corporate user can see the list of documents that needs to be submitted for applying a facility. User can upload the documents and proceed with the facility application. The list of documents displayed here are fetched from integrated mid-office/back office application.



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## Field Description

Field Name	Description
Party Name	Displays the party name for whom the facility is to be applied.
Document Name	The document that the corporate is expected to submit as a part of application. The list of the documents is fetched from the mid-office based on the selected product type.

24. Click  against each document to browse and upload the required document to process the application.
25. Select the appropriate file to be uploaded and click **Open** to upload the documents.
26. Click **Continue**. The **Facility Application** screen displaying all the three steps completed for facility application appears.

OR

Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section.)

OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.

OR

Click **Back** to navigate back to the previous screen.

## Facility Application

The screenshot displays the 'Amend Facility' application interface for user OBDXCFPM. The top navigation bar includes the Futura Bank logo, a search bar, and a notification bell. The main content area features a progress indicator showing '0% Remaining' and a list of three completed steps: 'Facility Requirements', 'Collaterals', and 'Upload Documents'. Each step includes a brief description and a 'Completed' status. At the bottom, there are three buttons: 'Submit', 'Cancel', and 'Back'. A chat icon is visible in the bottom right corner.

27. Click **Submit**.

OR

Click the link against each card to view the **Facility Requirements/ Collaterals/ Upload Documents** section details.

OR

Click **Cancel** to cancel the operation and to navigate back to **Dashboard**.

OR

Click **Back** to navigate back to the previous screen.

28. The **Facility Application - Review** screen appears.

## Amend Facility - Review

Futura Bank  FM

### Facility Application

OBDXCFCM | \*\*\*477

**Review**  
You have initiated a request for Facility Origination. Please review the details before you confirm!

**Facility Requirements**

OBD1\_1

Funding Type	Revolving Line	Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date	% Utilized
TERM LOAN	No	USD 100,000.00	USD 0.00	USD 100,000.00		

**Amended Details**

Facility Amount  
GBP 100,000.00

Instructions For Bank

Show More

**Collaterals**

Industry Vehicle Type	Currency	Estimated Value	Purpose
VHCL	GBP	GBP 310,000.00	Pledged for Business

Show More


**Upload Documents**

Application Form

Show More

**Terms and conditions**  
 I agree to the terms and conditions

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29. Click the **Terms and Conditions** link to view the terms and conditions.
30. Select the **I agree to the Term & Conditions** check box to accept the terms and conditions.
31. Verify the details and click **Confirm**.  
OR  
Click  against the section that you want to edit. The screen appears in editable form.  
OR  
Click **Show More** to view the **Facility Requirements/ Collaterals/ Upload Documents** section details.  
OR  
Click **Cancel** to cancel the operation and to navigate back to **Dashboard**.  
OR  
Click **Back** to navigate back to the previous screen.  
OR

Click **Download** to download and view the facility amendment details in PDF format.

32. The message for initiating the facility request appears along with the application reference number to track the status of your application.

[Home](#)

## 5. Apply For Sub Facility

Using this option, corporate users can apply for a new sub facility to an existing credit facility. The user selects the credit facility under which the new sub facility needs to be applied. Multiple Sub facilities can also be applied with this option.

### Prerequisites:

- Party preference is maintained
- Corporate users are created
- Approval rule set up for corporate user to perform the actions

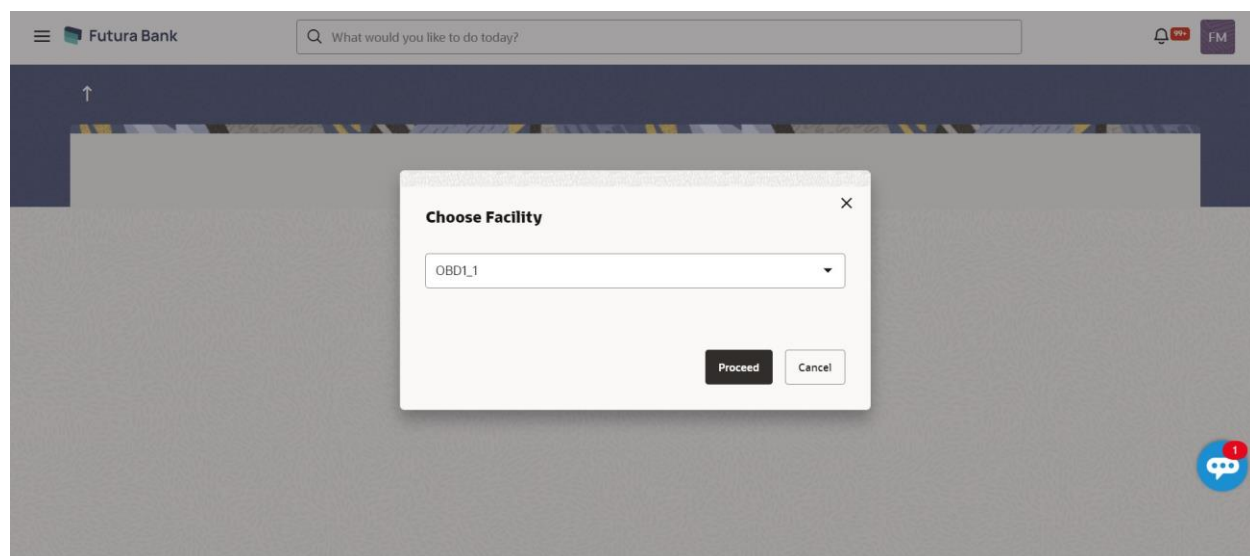
### How to reach here:

*Toggle Menu > Credit Facility Management > Credit Facility > Apply for Sub Facility*

### To apply for a new sub facility:

1. Click the **Apply for Sub Facility** option (from toggle menu or from Quick links). A pop up having option to select the Facility ID appears.

### Sub Facility Application - Select Facility ID



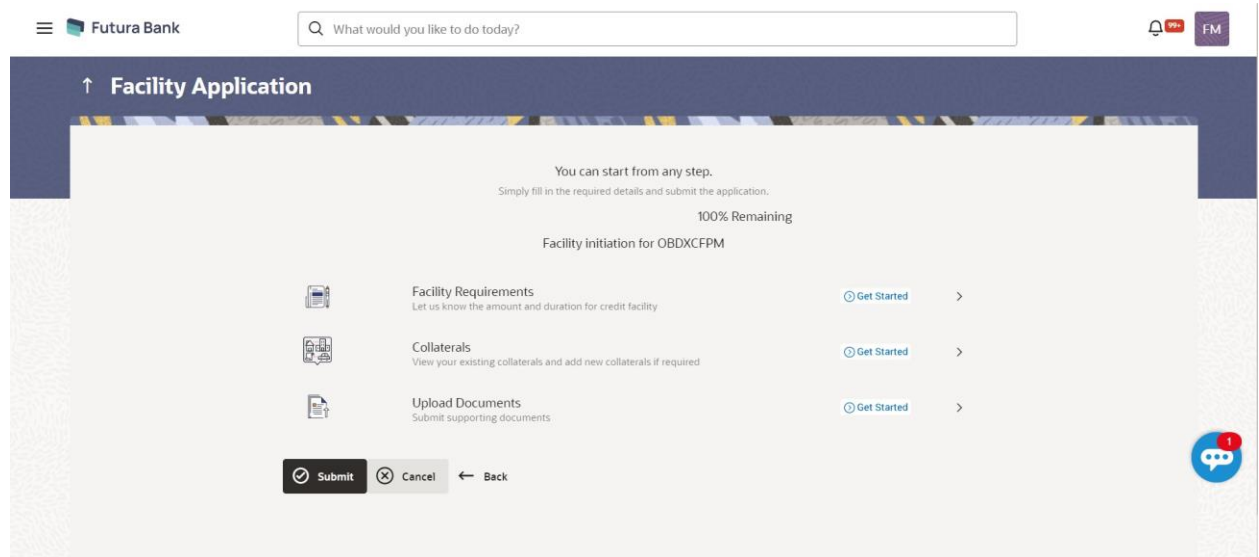
### Field Description

Field Name	Description
Facility ID	List of all the Facility IDs mapped to the corporate.

2. From the **Facility ID** field, select the appropriate facility ID.
3. Click **Proceed**. The **Facility Application – Amendment** screen appears.  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.

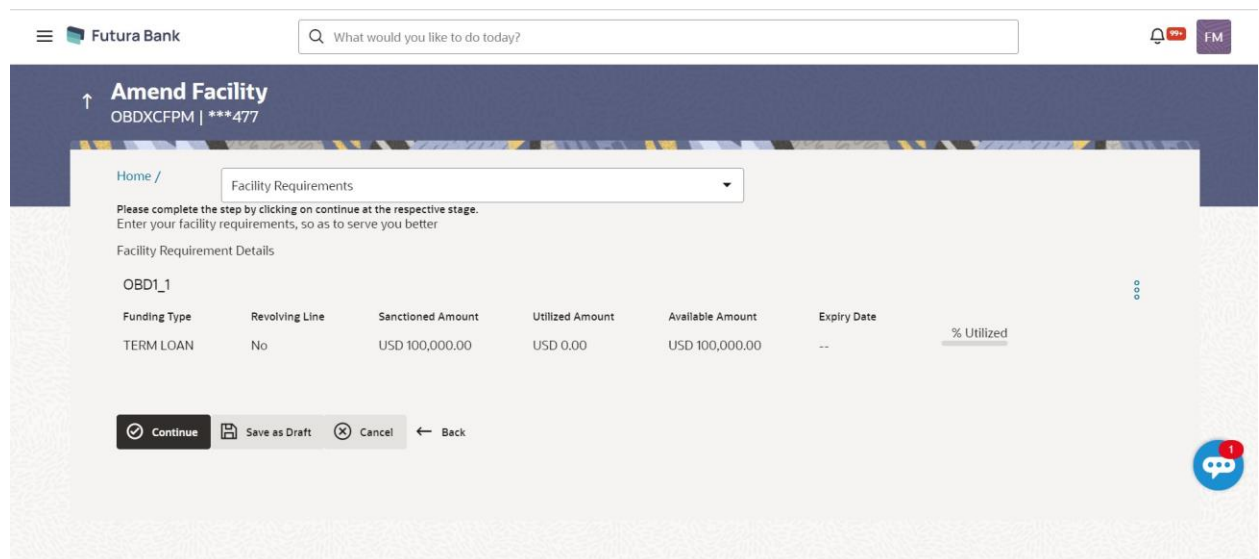
## Facility Application - Summary Screen


Credit Facility Amendment Application summary screen displays the summary of all steps involved along with the completion status of each step.



4. Click the **Facility Requirements** card. The Facility Application screen appears.

## Facility Application - Facility Requirement Details



5. Click  and then click **Add Sub Facility** to add the details for a sub facility under the selected facility. The **Add Sub Facility** overlay screen appears.



## Add Sub Facility

**Add Sub Facility** [X]

Currency: GBP Amount: 210000

For how long do you need this facility: 2 years 3 months

Select Facility Type: Funded

In which category funds are required?: Term Loan

What is the purpose of this fund?: Business

Do you have any specific instructions for us?: Emergency

[Add]

## Sub Facility Application - Sub Facility Requirement Details

This screen will display the sub facility requirements entered by the user. Also, the user can add multiple sub facilities under the main credit facility from this screen.

**Sub Facility Requirement Details**


Funding Type	Revolving Line	Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date	% Utilized
TERM LOAN	No	USD 100,000.00	USD 0.00	USD 100,000.00	--	

GBP 210,000.00 2 years 3 months  
Business  
Emergency


[Add]

- Click **Continue** to go to the next step. Collaterals details page with all the collaterals mapped to the party appears.

OR

Click  and then click **Add Sub Facility** to add more sub facility details, if required. The **Add Sub Facility** overlay screen appears.

OR

Click  and then click **Edit Facility** to edit the filled in facility requirements. The **Edit Facility Details** overlay screen appears.

OR

Click  and then click **Remove Facility** to remove the added facility.

OR

Click **Save as Draft** to save the application as a draft. The application is save as a draft prompting the user to save the application with the draft name. gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).

OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.

OR

Click **Back** to navigate back to the previous screen.

For information on adding Collaterals and uploading documents, refer **Amend Facility** section.

---

**Note:**

- 1) Once the application is saved as draft, the user will be able to resume the application from Application Tracker.
  - 2) The user can add sub facilities up to seven levels.
- 

[Home](#)

---

## 6. Collateral Evaluation

Collateral Evaluation is a process in which the customer approaches the bank and requests the bank to evaluate his collateral. Bank assess the collateral and informs the customer about the value of the collateral that the Bank can offer, if the customer agrees to the value proposed by the bank and to the other Terms and Conditions, then the collateral gets pledged with the Bank.

Using this option, corporate customers can request for evaluation of a collateral by providing the required details like collateral type, its description, market value, its ownership information and the details of banks where the collateral is already pledged. Corporate user can also upload the required supporting documents using the OBDX platform.

Collateral evaluation process goes through various stages starting from providing the details of collateral that is to be evaluated, until the review and acceptance of collateral evaluation application.

Corporate user can track the status of the collateral evaluation applications using Application Tracker available within OBDX and can view, download and accept or reject the Collateral Evaluation offer generated by the mid office/back office.

### Prerequisites:

- Party preference is maintained
- Corporate users are created
- Approval rule set up for corporate user to perform the actions

### How to reach here:

*Toggle Menu > Credit Facility Management > Collaterals > Collateral Evaluation*

### To request for Collateral evaluation:

1. Navigate to the **Collateral Evaluation** screen. The **Collateral Evaluation – Summary** page appears.

### Collateral Evaluation – Summary Screen

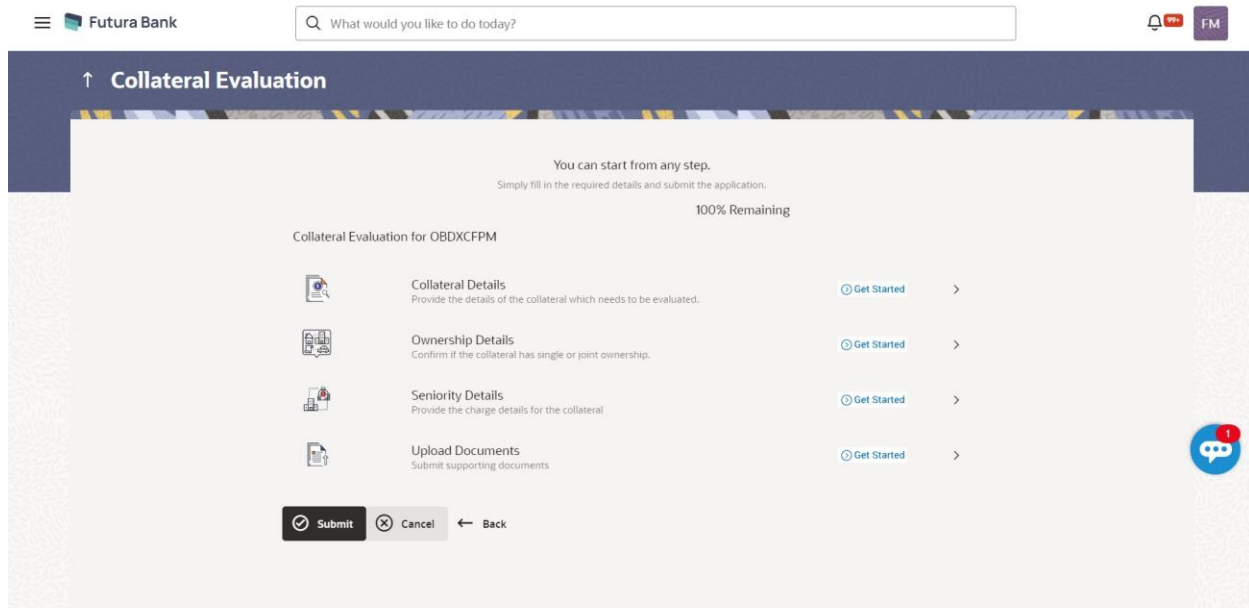
Collateral Evaluation summary page displays the summary of all steps involved in evaluation with the completion status of each step.

Following are the steps involved in the evaluation of a collateral:

- **Collateral Details:** In this section, user needs to provide the details of all the collateral, which needs to be evaluated. User needs to provide information like collateral type, estimated value of the collateral, description, purpose, insurance details if any etc.
- **Ownership Details:** In this section, user needs to provide the ownership details of the collateral for which the collateral evaluation request is being submitted. Ownership details like Name of the owner(s) with their Party ID and ownership percentage can be provided in this section.
- **Seniority Details:** In this section, user needs to enter the details of bank with which the collateral is already pledged.

- **Upload Documents:** This section lists all the documents, which are required to be submitted as part of collateral evaluation application and user will be required to upload all the mandatory documents.

The **Home** screen also displays the collateral evaluation application completion status with a progress bar. User can start filling up the application in any sequence i.e. user can click on any step and fill in the details. Application can be submitted for processing, only after filling the mandatory information required as a part of each step.



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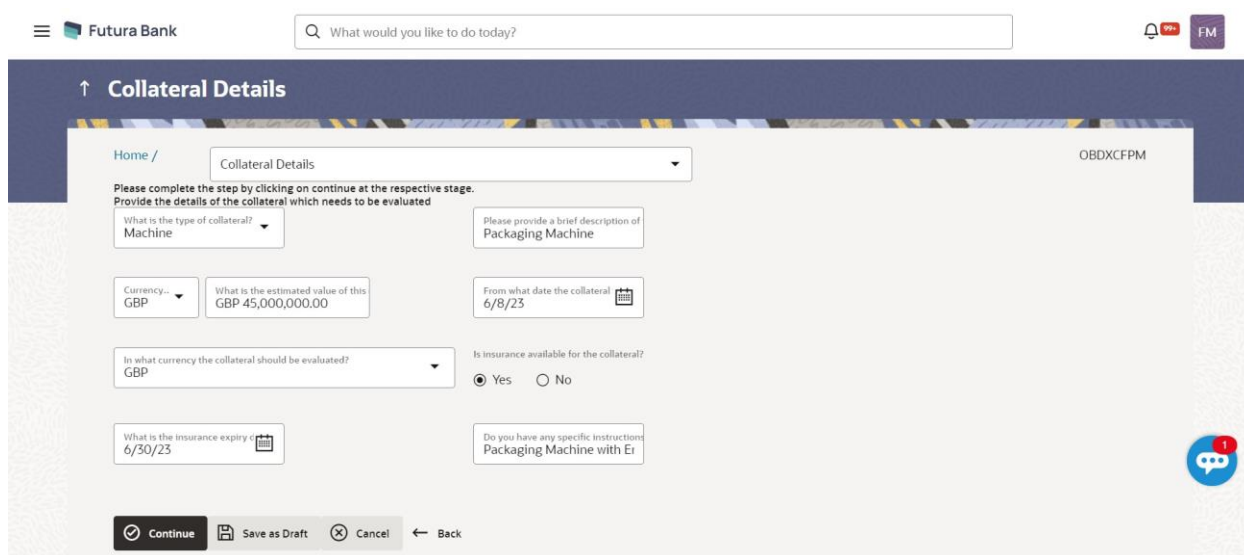
### Field Description

Field Name	Description
<b>Party Name</b>	Displays the primary party name of the user for which the collateral needs to be evaluated.
<b>Progress Bar</b>	Completion status of the Collateral Evaluation application is displayed graphically with the help of a progress bar.
<b>Collateral Details</b>	User can click on this step to add the details of the collateral, which is required to be evaluated.
<b>Ownership Details</b>	User can click on this step to fill in the ownership details of the Collateral.
<b>Seniority Details</b>	User can click on this step to add the Bank's details with which the collateral is already pledged.

Field Name	Description
Upload Documents	The user can click on this link for uploading the required documents.

2. Click the **Collateral Details** card. The **Collateral Details** screen appears.

### Collateral Details



### Field Description

Field Name	Description
Navigating path to the step	Select the step from the drop- down list to navigate to the step for which details are to be filled for the collateral evaluation application. OR Click the <b>Home</b> link to navigate back to collateral evaluation summary screen.
Party Name	Displays the primary party name of the user for which the collateral needs to be evaluated.
What is the type of Collateral?	Select the collateral type like Plant & Machinery, Vehicle, Stocks etc.
Please provide a brief description of the collateral	The description of the collateral, which is to be evaluated.

Field Name	Description
<b>What is the estimated value of this collateral?</b>	Select the currency and enter the estimated value of the collateral.
<b>From what date the collateral is available?</b>	The date from which Collateral will be available to the bank.
<b>In what currency the collateral should be evaluated?</b>	Select the currency in which collateral needs to be evaluated.
<b>Is insurance available for the collateral?</b>	Specify if collateral is secured with insurance or not.
<b>What is the insurance expiry date?</b>	The date of expiry of the insurance, if collateral is secured with insurance. This field appears if you select <b>Yes</b> option against <b>Is insurance available for the collateral?</b>
<b>Do you have any specific instructions for us?</b>	The remarks/ instructions that needs to be communicated to the bank.

3. From the **What is the type of collateral?** list, select the appropriate collateral type.
4. In the **Please provide a brief description of the collateral** field, enter the description of the collateral.
5. From the **What is the estimated value of this collateral?** list, select the appropriate currency and enter the estimated collateral value.
6. From the **In what currency the collateral should be evaluated?** list, select the appropriate currency in which collateral needs to be evaluated.
7. In the **Is insurance available for the collateral?** field, select whether the insurance is available or not for the collateral.
  - a. If you select **Yes** option, select the insurance expiration date from the **What is the insurance expiry date?** field.
8. In the **From what date the collateral is available?** field, select the date from which Collateral will be available to the bank.
9. In the **Do you have any specific instructions for us?** field, enter the remarks/ instructions that needs to be communicated to the bank, if any.
10. Click **Continue** to go to the next step. The **Ownership Details** screen appears.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer

**Save as Draft** section).

OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.

OR

Click **Back** to navigate back to the previous screen.

## Ownership Details

Home / Ownership Details

Please complete the step by clicking on continue at the respective stage. Confirm if the collateral has single or joint ownership.

Remove Owner

Name of the Owner  
Joe Tunner

Party ID of the owner with Futura Bank  
004308

Ownership Percentage (%)  
100.00

Primary Owner

Add Owner

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## Field Description

Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step in which details have to be filled for the collateral evaluation application. OR Click the <b>Home</b> link to navigate back to collateral evaluation summary screen.
<b>Party Name</b>	Displays the party name of the user for which the collateral needs to be evaluated.
<b>Name of the Owner</b>	The name of the collateral owner.
<b>Party ID of the owner with Futura Bank</b>	The party id for collateral owner associated with the Bank.
<b>Ownership Percentage (%)</b>	Enter ownership percentage associated with collateral. If a single ownership then ownership percentage should be 100 % and if an ownership is joint with multiple owners then addition of percentage shared between all owners should be equal to 100 %.



Field Name	Description
<b>Primary Owner</b>	Enable the toggle switch against the details of Primary owner. This will define if the owner is the primary owner of the collateral.
<b>Add Owner</b>	The link to add additional co-owner(s) details with whom collateral ownership is shared.

11. In the **Name of the Owner** field, enter the name of the collateral owner.
12. In the **Party ID of the owner with Futura Bank** field, enter the party id for collateral owner.
13. In the **Ownership Percentage (%)** field, enter the percentage of ownership associated with collateral.
14. Click the **Primary Owner** toggle button, if the details entered are of the primary owner.
15. Click **Continue** to go to the next step. The **Seniority Details** screen appears.
  - OR
  - Click the **Add Owner** link to add the details of co-owners, if the collateral is shared by more than one owner.
  - OR
  - Click the **Remove Owner** link if you want to remove the added owner details.
  - OR
  - Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).
  - OR
  - Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.
  - OR
  - Click **Back** to navigate back to the previous screen.

### Seniority Details

Home / Seniority Details

OBDCXCFPM

Please complete the step by clicking on continue at the respective stage.  
Provide the charge details for the collateral.

With how many Banks this collateral is already charged?  
 One  Two

Is this collateral already charged?  
 Yes  No

**Details of Primary Bank/Entity where collateral is pledged**

Bank/Entity Name: Jp Morgan | Percentage Pledged: 25.00

Point of Contact: Nick Thomas | Branch Name: London Link Road

Branch Address Line 1: Park Avenue | Branch Address Line 2: opp Metro stn

City: London | State: London

Country: United Kingdom | Zip Code: 541000

Branch Email Address: nick@jp.com | Branch Contact Number: 44556551101

**Details of Secondary Bank/Entity where collateral is pledged**

Bank/Entity Name: RBS | Percentage Pledged: 20.00

Point of Contact: John Carrier | Branch Name: London Avenue

Branch Address Line 1: Business Crop | Branch Address Line 2: Near Industry bypass

City: London | State: London

Country: United Kingdom | Zip Code: 421234

Branch Email Address: john@rbs.com | Branch Contact Number: 441122345678

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**Field Description**

Field Name	Description
<p><b>Navigating path to the step</b></p>	<p>Select the step from the drop- down list to navigate to the step in which details are to be filled for the collateral evaluation application. OR Click the <b>Home</b> link to navigate back to collateral evaluation summary screen.</p>

Field Name	Description
<b>Party Name</b>	Displays the primary party name of the user for which the collateral needs to be evaluated.
<b>Is this collateral already charged?</b>	Specify if there is any existing charge on the collateral. The options are: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>
<b>With how many Banks this collateral is already charged?</b>	The number of banks/ financial institute with which collateral is already charged (pledged). The options are: <ul style="list-style-type: none"> <li>• One</li> <li>• Two</li> </ul>
<b>Details of Primary Bank/ Entity where collateral is pledged</b>	
Below fields capture the details of First Charge Holder	
<b>Bank/ Entity Name</b>	The name of the bank / financial institute, where the collateral is already pledged.
<b>Percentage Pledged</b>	The percentage of charge on the collateral by Primary Bank / financial institute. The charged percentage must be always less than 100%.
<b>Point of Contact</b>	Name for the point of contact of the bank / financial institute where the collateral is pledged.
<b>Branch Name</b>	The branch name of bank/financial institute.
<b>Branch Address Line 1 -2</b>	The branch address where bank /financial institute is located.
<b>City</b>	The city in which bank /financial institute is located.
<b>State</b>	The state name where bank /financial institute is located.
<b>Country</b>	The country in which bank /financial institute is located.
<b>Zip Code</b>	The zip code of the area where bank /financial institute is located.
<b>Branch Email Address</b>	The email address of the bank branch.

Field Name	Description
<b>Branch Contact Number</b>	The contact number of the bank branch.
<b>Details of Secondary Bank/ Entity where Collateral is pledged</b>	
This section appears if you select <b>Two</b> in the field, " <b>With how many Banks this collateral is already charged?</b> "	
<b>Note:</b> Fields that appear in this section are same as described in <b>Details of Primary Bank/ Entity where collateral is pledged</b> section.	

16. In the **Is this collateral already charged** field, select the appropriate option whether collateral is already charged or not.
17. In the **With how many Banks this collateral is already charged** field, select the appropriate option.
18. In the **Bank/ Entity Name** field, enter the name of the bank / financial institute, which holds an existing charge on the collateral.
19. In the **Percentage Pledged** field, enter the percentage of charge held by the bank / financial institute.
20. In the **Point of Contact** field, enter the name of the contact person of the bank.
21. In the **Branch Name** field, enter the name of bank branch.
22. In the **Branch Address Line 1 and 2** field, enter the address of the bank.
23. In the **City** field, enter the city to of the bank branch.
24. In the **State** field, enter the state of the bank branch.
25. From the **Country** list, select the country of the bank branch.
26. In the **Zip Code** field, enter the zip code of the bank branch.
27. In the **Branch Email Address** field, enter the email address of the bank branch.
28. In the **Branch Contact Number** field, enter the contact number of the bank branch.
29. In the **Details of Secondary Bank/ Entity where Collateral is pledged** section, enter the relevant details, if you have selected option **Two** in the field "**With how many Banks this collateral is already charged?**"
30. Click **Continue** to go to the next step. The **Upload Documents** screen appears.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer Save as Draft section).  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.  
OR  
Click **Back** to navigate back to the previous screen.

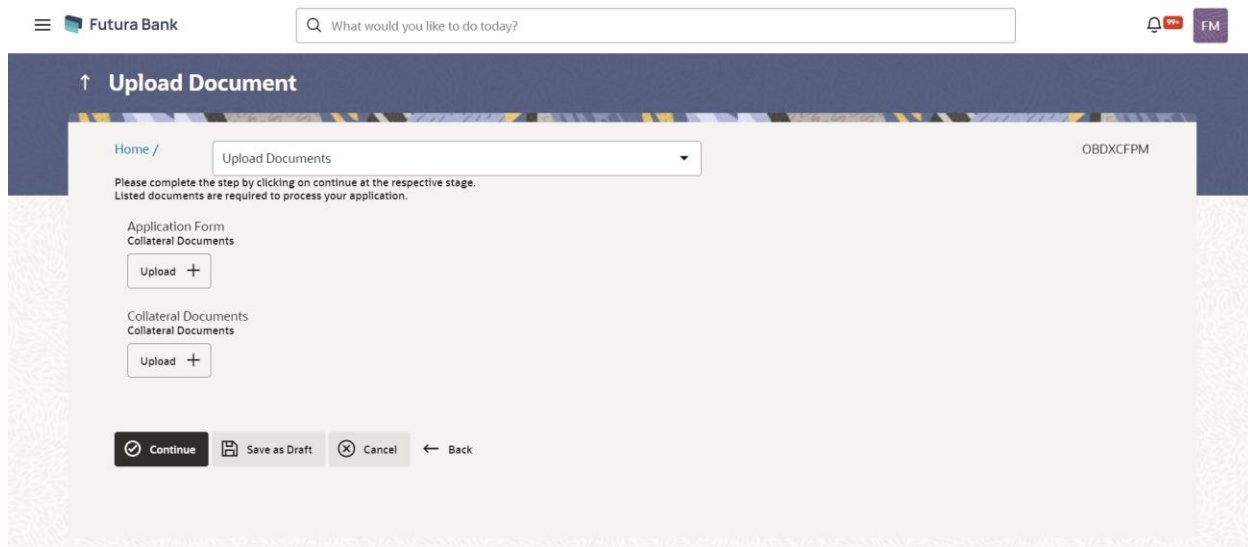
---

**Note:** Once the application is saved as draft, the user will be able to resume the application from Application Tracker.

---

## Upload Documents

Following screen is shown when user clicks on **Upload Documents** step from the **Collateral Evaluation Summary** screen or on accessing the step from breadcrumb option available as a part of each step details screen. As a part of this step, corporate user can see the list of documents that needs to be submitted for applying for a Collateral Evaluation. User can upload the documents and proceed with the application. The list of documents displayed here are fetched from integrated mid-office/back office application.



This screen lists down all documents required to initiate the evaluation process of the collateral. The list of documents listed here are fetched from mid-office/back-office application.

### Field Description

Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step in which details are to be filled for the collateral evaluation application. OR Click the <b>Home</b> link to navigate back to collateral evaluation summary screen.
<b>Party Name</b>	Displays the party name of the user for which the collateral needs to be evaluated.
<b>Document Name</b>	List of documents that the corporate is expected to submit as part of Collateral Evaluation application along with the option to upload the document.  The list of the documents are fetched from the mid-office based on the selected application type.

31. Click  to browse and upload the required document to process the application.
32. Select the appropriate file to be uploaded and click Open to upload the documents.
33. Click **Continue**. The **Collateral Evaluation** Home screen with the completion of all the steps appears.

OR

Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer **Save as Draft** section).

OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.

OR

Click **Back** to navigate back to the previous screen.

## Collateral Evaluation

The screenshot displays the 'Collateral Evaluation' screen for 'OBDXCFPM'. At the top, there is a search bar with the text 'What would you like to do today?' and a notification icon with '99+'. Below the search bar is a blue header with 'Collateral Evaluation' and an upward arrow. The main content area features a progress indicator showing '0% Remaining' and a list of four steps, each with an icon, a title, a description, and a 'Completed' status with a right-pointing arrow:

- Collateral Details**: Provide the details of the collateral which needs to be evaluated.
- Ownership Details**: Confirm if the collateral has single or joint ownership.
- Seniority Details**: Provide the charge details for the collateral.
- Upload Documents**: Submit supporting documents.

At the bottom of the screen, there are three buttons: 'Submit' (with a checkmark icon), 'Cancel' (with an 'X' icon), and 'Back' (with a left arrow icon).

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34. Click **Submit**.

OR

Click the link against each card to view the **Collateral Details/ Ownership Details/ Seniority Details/ Upload Documents** section details.

OR

Click **Cancel** to cancel the operation and to navigate back to **Dashboard**.

OR

Click **Back** to navigate back to the previous screen.

35. The **Collateral Evaluation - Review** screen appears.

## Collateral Evaluation – Review

**Review**  
You initiated a request for Collateral Evaluation. Please review details before you confirm!

**Collateral Details**

Type  
MCHN

Description  
Packaging Machine

Estimated Value  
GBP 45,000,000.00

Evaluated Currency  
GBP

Show More

**Ownership Details**

Name of the Owner  
Joe Tunner

Party ID of the owner  
004308

Ownership Percentage (%)  
100.00

Primary Owner  
Yes

Show More

**Seniority Details**

Collateral Charged  
true

Seniority Level  
two

Show More

**Upload Documents**

Application Form  
-


Show More

**Terms and conditions**

I agree to the terms and conditions

Confirm Cancel Back Download

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36. Click **Terms and Conditions** link to view the terms and conditions.
37. Select **I agree to the Term & Conditions** check box to accept the terms and conditions.
38. Verify the details and click **Confirm**.  
OR  
Click  against the section that you want to edit. The screen appears in editable form.  
OR  
Click **Show More** to view the **Collateral Details/ Ownership Details/ Seniority Details/ Upload Documents** section details.  
OR  
Click **Cancel** to cancel the operation and to navigate back to **Dashboard**.

OR

Click **Back** to navigate back to the previous screen.

OR

Click **Download** to download and view the collateral evaluation details in PDF format.

39. On successful submission, confirmation message for initiating the collateral evaluation appears along with the Application ID to track the status of your application and status of the application.

Click the **Go To Dashboard** link to go to the **Dashboard** screen.

OR

Click the **Go To Application Tracker** link to go to the **Application Tracker** screen.

OR

Click the **New Collateral Evaluation** link to initiate new collateral Evaluation application.

### Collateral Evaluation – Confirm

The screenshot shows the 'Collateral Evaluation' confirmation screen in the Futura Bank mobile app. At the top, there is a search bar with the placeholder text 'What would you like to do today?' and a user profile icon labeled 'VJ'. The main content area features a green confirmation banner with a checkmark icon and the text 'Confirmation Collateral Evaluation application submitted successfully.' Below this, the following details are listed: Reference Number 1606381F6754, Host Reference Number APP231677977, and Status Completed. A section titled 'What would you like to do next?' contains three navigation options: 'Home' (represented by a home icon), 'Application Tracker' (represented by a document icon with a magnifying glass), and 'New Collateral Evaluation' (represented by a house icon with a plus sign).

[Home](#)



## 7. Collateral Revaluation

Using Collateral revaluation function, corporate user can request for revaluation of an existing collateral. Generally a corporate would request for revaluation of a collateral if the market value of the pledged collateral has changed.

Corporate user needs to provide the reason for getting the collateral revaluated and the same gets submitted to mid office/back office user. Corporate user can also upload documents as part of collateral re-valuation application.

User can track the status of the collateral re-valuation application using Application Tracker available within OBDX and can also view, download and accept or reject the Collateral Revaluation offer generated by the mid office/back office.

### Prerequisites:

- Party preference is maintained
- Corporate users are created
- Approval rule set up for corporate user to perform the actions

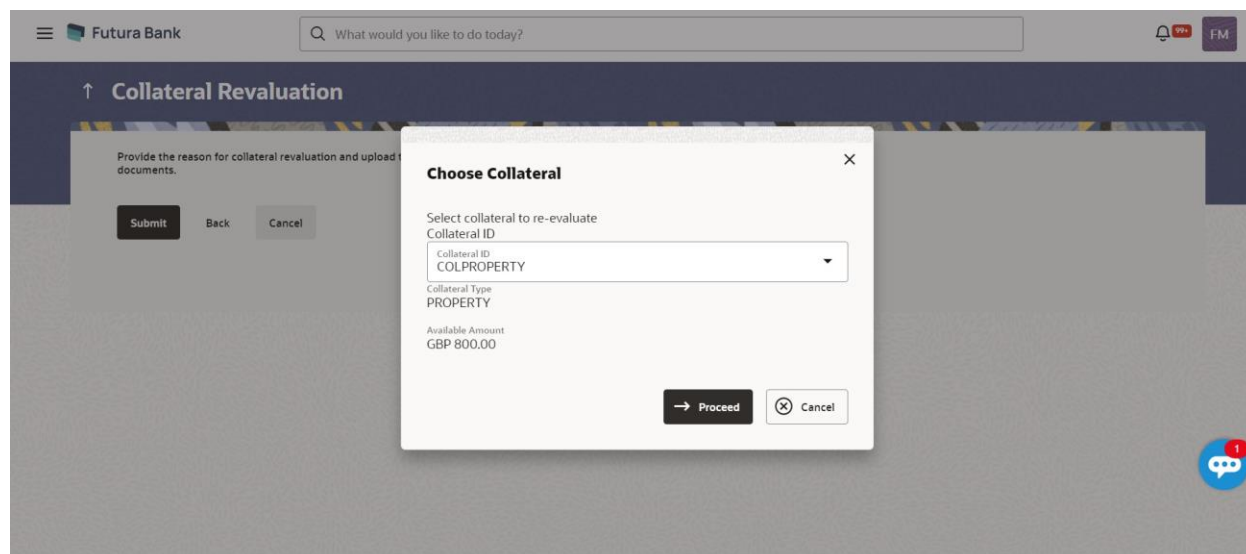
### How to reach here:

*Toggle Menu > Credit Facility Management > Collaterals > Collateral Revaluation*

### To request for re-evaluation of a collateral:

40. Navigate to the Collateral Revaluation option. Choose Collateral pop-up appears.

### Choose Collateral



### Field Description

Field Name	Description
Select collateral to re-evaluate Collateral ID	Select the collateral ID of the collateral that needs to be revaluated from the list of available collateral IDs.
Collateral Type	Displays the collateral type under which the selected collaterals is defined.
Available amount	Displays the current available amount for the selected collateral.

41. From **Collateral ID** list, select the collateral for revaluation.
42. Click **Proceed**. The **Collateral Revaluation Application** screen appears.  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** screen.

### Collateral Revaluation Details

Provide the reason for collateral revaluation and upload the required documents.

**Collateral Details** Change Collateral

COLPROPERTY	Utilized Amount	Available Amount	Revision Date
Collateral Amount GBP 1,000.00	GBP 0.00	GBP 800.00	

What is the reason for revaluation?  
Market value changed for property

Do you have any specific instructions for us?  
Certified property with clear documents

**Upload Documents**

Listed documents are required to process your application.

Application Form  
Collateral Documents  
Upload +


Collateral Documents  
Collateral Documents  
Upload +

Submit Back Cancel

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## Field Description

Field Name	Description
<b>Collateral Details</b>	
<b>Collateral ID</b>	The unique collateral ID and description of the collateral.
<b>Collateral Amount</b>	The total collateral amount of the selected collateral.
<b>Utilized Amount</b>	The total utilized amount of the collateral.
<b>Available Amount</b>	The current available amount for collateral.
<b>Revision Date</b>	The next revaluation date of the collateral.
<b>What is the reason for revaluation?</b>	Enter the reason for getting the collateral revaluated.
<b>Do you have any specific instructions for us?</b>	Enter any remarks/instructions, which needs to be communicated to the bank.
<b>Upload Documents</b>	This field lists down all the documents, which are required to be submitted as part of Collateral revaluation application. The user can upload the required documents against the list of documents getting displayed.

43. Click **Change Collateral**, if you want to change the selected collateral for revaluation.
44. In the **What is the reason for revaluation?** field, enter the reason of revaluation of the collateral.
45. In the **Do you have any specific instructions for us?** field, enter remarks/instructions of a collateral, if any.
46. Click  to browse and upload the required documents to process the application.
47. Select the appropriate file to be uploaded and click **Open** to upload the documents.
48. Click **Submit**.  
OR  
Click **Cancel** to cancel the operation and to navigate back to **Dashboard**.  
OR  
Click **Back** to navigate back to the previous screen.
49. The **Collateral Revaluation - Review** screen appears.

## Collateral Revaluation – Review

↑ Collateral Revaluation

**Review**  
You initiated a request for Collateral Revaluation. Please review details before you confirm!

### Collateral Revaluation Details

COLPROPERTY

Collateral Amount	Utilized Amount	Available Amount	Revision Date
GBP 1,000.00	GBP 0.00	GBP 800.00	

What is the reason for revaluation?  
market value changed for property

Do you have any specific instructions for us?  
Certified place with clear documents

### Upload Documents

Application Form  
-

Collateral Documents  
-




[Terms and conditions](#)  
 I agree to the Terms and conditions

**Confirm** **Cancel** **Back** **Download**


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50. Click **Terms and Conditions** link to view the terms and conditions.
51. Select **I agree to the Term & Conditions** check box to accept the terms and conditions.
52. Verify the details and click **Confirm**.  
OR  
Click **Cancel** to cancel the operation and to navigate back to **Dashboard**.  
OR  
Click **Back** to navigate back to the previous screen.  
OR  
Click **Download** to download and view the collateral revaluation details in PDF format.
53. On successful submission, confirmation message for initiating the collateral revaluation appears along with the Application ID to track the status of your application and status of the application gets displayed.  
Click the **Go To Dashboard** link to go to the **Dashboard** screen.  
OR  
Click the **Go To Application Tracker** link to go to the **Application Tracker** screen.  
OR  
Click the **New Collateral Evaluation** link to initiate new collateral Evaluation application.

# Collateral Revaluation - Confirm

## Collateral Revaluation




 **Confirmation**  
Collateral Revaluation application submitted successfully.

Reference Number  
16068B399D6D

Host Reference Number  
APP231677979

Status  
Completed

What would you like to do next?

 [Home](#)    [Application Tracker](#)    [Collateral Details](#)

[Home](#)

---

## 8. Application Tracker- Credit Facility

The Application Tracker enables the corporate to view the current status of submitted applications and also to retrieve and resume applications that have been saved as draft. User can search for the required application using various search criteria.

Through the application tracker, Corporate can perform the following actions:

- **Resume Draft Applications:** While filling out an application form, user has the option to save the application as draft, and the saved application can be viewed and resumed via application tracker.
- **Submitted Application Details:** The application tracker enables the corporate user to track the current status of the application and to view the details of submitted applications which were entered by the user at the time of application submission.
- **Offer Acceptance:** Corporate user can view, download and accept or reject the Collateral Agreement offer received from mid office/back office.

### How to reach here:

*Dashboard > Toggle menu > Application Tracker > Credit Facility and Collaterals*

### To track an application:

54. Click on the **Credit Facilities and Collaterals** option in **Select Module** section.  
The **Application Tracker- Credit Facilities and Collaterals** screen appears.

### Application Tracker - Credit Facilities and Collaterals

This screen lists down all the Credit Facility applications that are submitted or saved by the corporate user. All the submitted applications gets listed under different tabs (Submitted, In-progress, Approved, Rejected) depending upon their current status at mid office/back office application. Applications which are saved by user are available under Draft tab from where the user can select an application and can resume it.

Application Tracker  
OBDCXCPM | \*\*\*477

Credit Facilities and Collaterals

Draft Submitted In Progress Approved Rejected Awaiting Customer Response

Search...

<b>New Facility amendReview</b> PM5763093727193 Last Saved on 6/8/23	<b>New Facility amendUpload</b> PM5762208191916340 Last Saved on 6/8/23	<b>Facility Amendment amendCollateral</b> PM5761648100653225 Last Saved on 6/8/23	<b>New Facility draftCollateral</b> PM570405817919648291 Last Saved on 6/7/23	<b>New Facility draft</b> PM568905424580837L Last Saved on 6/7/23
<b>New Facility First_Draft</b> PM5655028178738837 Last Saved on 6/6/23	<b>New Facility First_Draft</b> PM5649919195422033 Last Saved on 6/6/23	<b>New Facility First_Draft</b> PM5649921397981814 Last Saved on 6/6/23	<b>New Facility SubfacilityDraft</b> PM5648591730405550 Last Saved on 6/6/23	<b>New Facility First_Draft</b> PM5647968130883339 Last Saved on 6/6/23
<b>New Facility SubfacilityDraft</b> PM5638543356649884 Last Saved on 6/6/23	<b>New Facility SubfacilityDraft</b> PM56381794277569 Last Saved on 6/5/23	<b>New Facility First_Draft</b> PM5635217303180231 Last Saved on 6/5/23	<b>New Facility SubfacilityDraft</b> PM5635562049787879 Last Saved on 6/5/23	<b>New Facility First_Draft</b> PM5634780910375408 Last Saved on 6/2/23
<b>New Facility SubfacilityDraft</b> PM56342202247290654 Last Saved on 6/2/23	<b>New Facility First_Draft</b> PM56341452259376753 Last Saved on 6/2/23	<b>New Facility SubfacilityDraft</b> PM5633392813431015 Last Saved on 6/1/23	<b>New Facility First_Draft</b> PM5633254010501910 Last Saved on 6/1/23	<b>Collateral Evaluation SaveTestDraft</b> PM5632855216104588 Last Saved on 6/1/23
<b>Collateral Evaluation SaveTestDraft</b> PM5632752942619430 Last Saved on 6/1/23	<b>Collateral Evaluation SaveTestDraft</b> PM5632727631913038 Last Saved on 6/1/23	<b>New Facility SubfacilityDraft</b> PM56319328553685 Last Saved on 6/1/23	<b>New Facility First_Draft</b> PM563065632503276105 Last Saved on 6/1/23	<b>New Facility SubfacilityDraft</b> PM56305232487773452 Last Saved on 6/1/23
<b>New Facility First_Draft</b> PM5630238721428587 Last Saved on 6/1/23	<b>Collateral Evaluation SaveTestDraft</b> PM56401527982843 Last Saved on 6/7/23	<b>New Facility SubfacilityDraft</b> PM56485788188910553 Last Saved on 6/1/23	<b>New Facility First_Draft</b> PM5648418191019752 Last Saved on 6/1/23	<b>New Facility First_Draft</b> PM56473578108966 Last Saved on 6/1/23
<b>New Facility First_Draft</b> PM5647973724489549 Last Saved on 5/31/23	<b>New Facility SubfacilityDraft</b> PM5647181570944097 Last Saved on 5/31/23	<b>New Facility Delete_Draft</b> PM5647157817562907 Last Saved on 5/31/23	<b>New Facility First_Draft</b> PM5647077862933937 Last Saved on 5/31/23	<b>New Facility First_Draft</b> PM56462009150273765 Last Saved on 5/31/23
<b>New Facility First_Draft</b> PM5646232721214884 Last Saved on 5/31/23	<b>New Facility SubfacilityDraft</b> PM5645880215252622 Last Saved on 5/31/23	<b>New Facility SubfacilityDraft</b> PM56444070121849198 Last Saved on 5/30/23	<b>New Facility SubfacilityDraft</b> PM5644330210502912 Last Saved on 5/30/23	<b>New Facility First_Draft</b> PM5644237722779990 Last Saved on 5/30/23
<b>New Facility SubfacilityDraft</b> PM5643919519246027 Last Saved on 5/30/23	<b>New Facility SubfacilityDraft</b> PM5643781576561403 Last Saved on 5/30/23	<b>New Facility SubfacilityDraft</b> PM56436517249038199 Last Saved on 5/30/23	<b>New Facility SubfacilityDraft</b> PM5643195715823731 Last Saved on 5/30/23	<b>New Facility SubfacilityDraft</b> PM56434885164347910 Last Saved on 5/30/23
<b>New Facility First_Draft</b> PM564305227770530 Last Saved on 5/30/23	<b>New Facility SubfacilityDraft</b> PM5643049191322269 Last Saved on 5/30/23	<b>New Facility First_Draft</b> PM56430888132042020 Last Saved on 5/30/23	<b>New Facility SubfacilityDraft</b> PM56430228172570006 Last Saved on 5/30/23	<b>New Facility First_Draft</b> PM56397819152091979 Last Saved on 5/30/23
<b>Collateral Evaluation SaveTestDraft</b> PM56391624104202838 Last Saved on 5/30/23	<b>New Facility SubfacilityDraft</b> PM5638948222388800 Last Saved on 5/30/23	<b>New Facility First_Draft</b> PM56387810128705070 Last Saved on 5/29/23	<b>New Facility SubfacilityDraft</b> PM5638625614970687 Last Saved on 5/29/23	<b>New Facility First_Draft</b> PM5638499350337660 Last Saved on 5/29/23
<b>New Facility SubfacilityDraft</b> PM56380424204897953 Last Saved on 5/29/23	<b>New Facility First_Draft</b> PM5637249198761468 Last Saved on 5/29/23	<b>Facility Amendment Delete_Draft</b> PM563533619696747 Last Saved on 5/29/23	<b>Facility Amendment Delete_Draft</b> PM5635447798707012 Last Saved on 5/29/23	<b>Facility Amendment Delete_Draft</b> PM5635564401621026 Last Saved on 5/29/23
<b>Facility Amendment Delete_Draft</b> PM563542779108796 Last Saved on 5/29/23	<b>Facility Amendment Delete_Draft</b> PM5635391551746688 Last Saved on 5/29/23	<b>Facility Amendment Delete_Draft</b> PM5635365217650059 Last Saved on 5/29/23	<b>New Facility SubfacilityDraft</b> PM5635184117567591 Last Saved on 5/29/23	<b>New Facility SubfacilityDraft</b> PM5635073458982142 Last Saved on 5/29/23
<b>New Facility SubfacilityDraft</b> PM5635022156185041 Last Saved on 5/29/23	<b>New Facility SubfacilityDraft</b> PM56349197916541756 Last Saved on 5/29/23	<b>New Facility SubfacilityDraft</b> PM563491219522731 Last Saved on 5/29/23	<b>New Facility SubfacilityDraft</b> PM563491013044537 Last Saved on 5/29/23	<b>New Facility First_Draft</b> PM5634728217132927 Last Saved on 5/29/23
<b>New Facility First_Draft</b> PM5634518227216079 Last Saved on 5/29/23	<b>New Facility SubfacilityDraft</b> PM5634017544848597 Last Saved on 5/29/23	<b>New Facility First_Draft</b> PM56337402222020501 Last Saved on 5/29/23	<b>New Facility SubfacilityDraft</b> PM56331616216315080 Last Saved on 5/29/23	<b>New Facility First_Draft</b> PM563306401580649251 Last Saved on 5/29/23
<b>New Facility SubfacilityDraft</b> PM5630924626448842 Last Saved on 5/26/23	<b>New Facility SubfacilityDraft</b> PM5630757817920754 Last Saved on 5/26/23	<b>New Facility First_Draft</b> PM5629862168527581 Last Saved on 5/26/23	<b>New Facility First_Draft</b> PM56279953380323 Last Saved on 5/26/23	<b>Collateral Evaluation SaveTestDraft</b> PM562631005326453 Last Saved on 5/26/23
<b>Collateral Evaluation SaveTestDraft</b> PM5626188216587821 Last Saved on 5/26/23	<b>Collateral Evaluation SaveTestDraft</b> PM56264491006223928 Last Saved on 5/25/23	<b>Collateral Evaluation SaveTestDraft</b> PM562644815459941 Last Saved on 5/25/23	<b>Collateral Evaluation SaveTestDraft</b> PM56264214723098 Last Saved on 5/25/23	<b>Collateral Evaluation SaveTestDraft</b> PM562619582166319 Last Saved on 5/25/23



Back

## Field Description

Field Name	Description
<b>Search</b>	Enter any key word to search the application in the selected tab.
<b>Filter</b>	
<b>Request Type</b>	To filter the applications based on request type. The options are: <ul style="list-style-type: none"> <li>• All</li> <li>• New Facility</li> <li>• Facility Amendment</li> <li>• Collateral Evaluation</li> <li>• Collateral Revaluation</li> </ul>
<b>Duration</b>	Option to filter the applications based on the time of submission. The options are: <ul style="list-style-type: none"> <li>• Last 7 Days</li> <li>• Last 15 Days</li> <li>• Last 1 Month</li> <li>• Last 3 Months</li> <li>• Last 6 Months</li> <li>• Last 1 Year</li> </ul>
<b>Search Result</b>	
Applications summary in card form gets displayed basis on the search criteria entered.	
<b>Application Summary</b>	
<b>Facility Request Type</b>	The type of request like <b>New Facility, Facility Amendment, Collateral evaluation</b> etc.
<b>Request Name</b>	The name of the facility/collateral type for which the facility application is saved as draft.
<b>Application Reference Number</b>	The application reference number as generated by the bank at the time the application was saved as draft.



Field Name	Description
<b>Status</b>	<p>The current application's progress.</p> <p>The status can be:</p> <ul style="list-style-type: none"> <li>• <b>Draft</b> – applications which has not yet submitted and is just saved by the applicant.</li> <li>• <b>Submitted</b> – application has been filled and submitted for further processing, but action has not been taken by the Bank yet.</li> <li>• <b>In progress</b> – application is getting processed in the mid office and is yet to be approved or rejected.</li> <li>• <b>Approved</b> – application which are approved by back office/ middle office.</li> <li>• <b>Rejected</b> – application which are rejected by back office/ middle office.</li> <li>• <b>Awaiting Customer Response:</b> application, which are awaiting for customer response, so that bank, can take the required action once customer approve or reject Collateral Agreement offer.</li> </ul>
<b>Amount</b>	The facility/collateral amount in the application.
<b>Submitted On</b>	The date and time on which the application was submitted.
<b>Last Saved On</b>	The date and time on which the application was saved as draft. This is applicable for applications available under Draft tab.

55. Search or filter an application;  
 In the **Search By Transaction ID** field, enter the application reference number by which application is to be searched, and click  icon.  
 OR  
 Click  icon of the filter by list, the popup showing filter options opens.
- From the **Request Type** list, select the appropriate facility request type.  
 OR  
 From the **Duration** list, select the duration for which the applications needs to be tracked.
  - Click **Reset** to clear the criteria selected.
56. The widgets of facility application appears based on search criteria.  
 If you click the facility application card with the status as **Draft**, it opens the facility application details screen with pre-populated details that you have already entered and saved, you can update those details in the application form and submit the application.  
 OR  
 If you click on the application card with the status as "**Awaiting Customer Response**", It display the collateral agreement offer received from Back office and Application details Summary screen as submitted by the customer for **Collateral Evaluation or Revaluation** application. For more information, refer [Collateral Evaluation- Awaiting Customer Response](#) section.  
 OR  
 If you click on the application card with the status as **Submitted**, it opens the facility

application details screen as **submitted** by the customer.

OR

Click **Cancel** to cancel the transaction.

OR

Click **Back** to navigate back to previous screen.

### **8.1.1 Application Details**

Once the application is submitted by user, the application moves to different status which depends on the processing of application at the back office/mid office. Basis on the application status the application can be seen in the respective tabs available in application tracker.

If at any given time, during the life cycle of the application, the user wants to view the application details (details entered by him at the time of submitting the application), he can do the same using this function.

## Application Details

Futura Bank

### ↑ Application Tracker

**New Facility** OBDXCFFM  
CC  
APP236714400  
Facility applied for USD 10,000.00  
Submitted On 2023-03-08T04:19:32

USD 10,000.00 30 years 0 months  
WorkingCapital  
NA

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Machines			
Type	Currency	Estimated Value	Purpose
MCHN	LAK	50000	New Facility

[Show More](#)

Application Form facility-application.pdf  
new-facility.pdf

[Show More](#)

[Cancel](#) [Back](#) [Download](#)

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Party Name</b>	Displays the name of the party of the user for which the Collateral offer has been received and Application detail is being viewed.
<b>Application Type</b>	Displays the type of the application
<b>Application Reference Number</b>	Displays the application reference number as generated by the mid office/back office at the time the application was submitted.
<b>Status</b>	Displays the current application's status.
<b>Amount</b>	Displays the requested facility/collateral amount (depending upon the application type)
<b>Submitted On</b>	The date on which the application was submitted.
<b>Application Details</b>	This section displays the application entered by user at the time of application initiation

57. Click **Cancel** to cancel the transaction.

OR

Click **Back** to navigate back to previous screen.

OR

Click **Download** to download and view the application details in PDF format.

## 8.2 Offer Acceptance

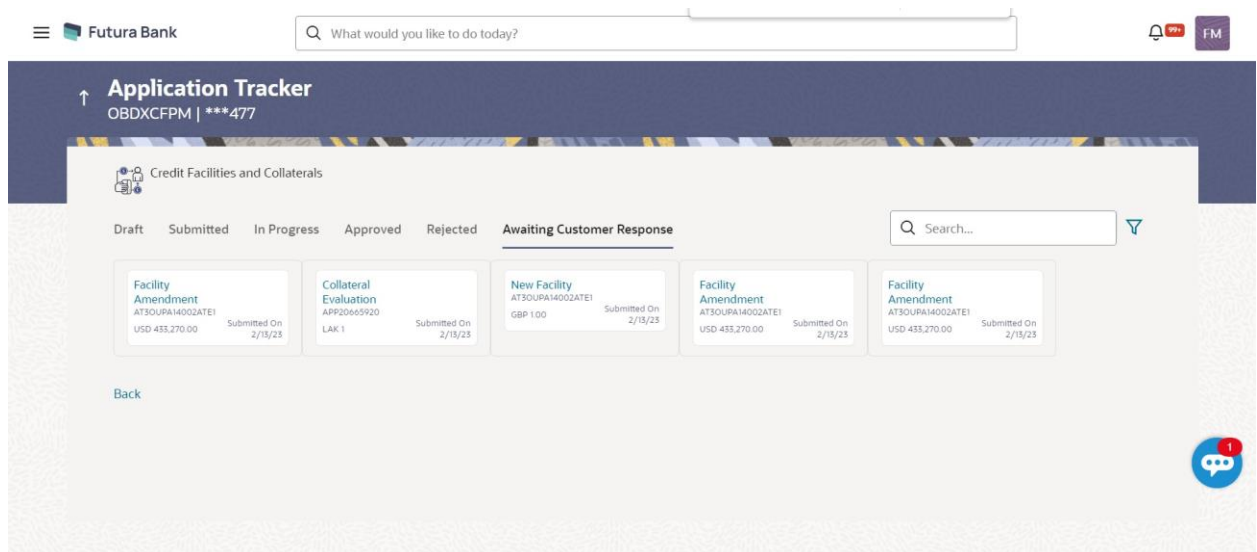
Collateral Evaluation and Revaluation applications which are awaiting for customer's response are shown in **Customer Awaiting Response** tab.

Bank assess the collateral and informs the customer about the value of the collateral that the Bank can offer, if the customer agrees to the value proposed by the bank and to the other Terms and Conditions, then the collateral gets pledged with the Bank.

User can view, download and accept or reject the Collateral Evaluation offer generated by the mid office/back office.

**Note:** Currently this feature is only supported for Collateral Evaluation and Revaluation applications.

### Awaiting Customer Response list



### Field Description

Field Name	Description
Party Name	Displays the name of the party of the user for which the Collateral offer has been received.
Application Type	Displays the type of the application whether Collateral Evaluation or Collateral Revaluation.
Application Reference Number	Displays the application reference number as generated by the mid office/back office at the time the application was submitted.
Collateral Amount details	Displays the estimated Collateral amount for Evaluation or Revaluation application.

Field Name	Description
Submitted On	The date on which the application was submitted.

58. Click on **Application Information** card to view the **Collateral Evaluation/ Revaluation** Application details.
59. The screen displays the Collateral Agreement **Offer** card and **Application Details** card.
- OR
- Click **Cancel** to cancel the transaction.
- OR
- Click **Back** to navigate back to previous screen.

### Offer Card

The screenshot shows the Futura Bank Application Tracker interface. At the top, there are navigation options for Viewer, ATM/Branch, English, and Third Party. The user is logged in as sreeharsha Industries. The main content area is titled 'Application Tracker' and features a 'Collateral Evaluation' card for 'Sunrise Coffee'. The card includes the application ID 'APP20565915', a status of 'Awaiting Customer Response', and an estimated collateral value of \$3,100,000.00, submitted on 24 Apr 2020. Below the card are two primary action buttons: 'Offer' (View Collateral Revaluation offer) and 'Application Details' (View your application). At the bottom left, there are 'Cancel' and 'Back' buttons. The footer contains copyright information for Oracle and links to Security Information and Terms and Conditions.

### Field Description

Field Name	Description
Party Name	Displays the name of the party of the user for which the Collateral offer has been received.
Application Type	Displays the type of the application whether Collateral Evaluation or Collateral Revaluation.
Application Reference Number	Displays the application reference number as generated by the mid office/back office at the time the application was submitted.

Field Name	Description
<b>Status</b>	Displays the current application's progress. The status can be: <ul style="list-style-type: none"> <li>• Awaiting Customer Response: application, which are awaiting for customer response</li> </ul>
<b>Collateral Amount details</b>	Displays the estimated Collateral amount for Evaluation or Revaluation application.
<b>Submitted On</b>	The date on which the application was submitted.
<b>Offer</b>	Click on this card to view Collateral Agreement offer received from Mid Office / Back Office.
<b>Application Details</b>	Click on this card to view application detail, entered at the time of application submission.

60. Click **Offer** card to view collateral Agreement Evaluation or Revaluation offer. The agreement for the collateral evaluation and revaluation application appears.

OR

Click **Application Details** to view the application details.

OR

Click **Cancel** to cancel the transaction.

OR

Click **Back** to navigate back to previous screen.

### Offer Details

The screenshot shows the 'Offer Details' page in the Futura Bank Application Tracker. At the top, there's a header with 'futura bank' and user information: 'Welcome, Monica Maskeri' with a last login of '28 Apr 11:37 AM'. The main content area is titled 'Collateral Revaluation' and includes details like 'COMMBUILDING', application ID 'APP20665915', and status 'Awaiting Customer Response'. A table below provides collateral details:

Collateral Code	COL191710055
Collateral Description	Desc
Collateral Currency	USD
Collateral Value	999.80
Ownership Type	Single
Charge Type	
Seniority of Charge	First
Review Recommendation	
Old Value	999.80
New Value	999.80

At the bottom of the offer details, there are buttons for 'Accept', 'Reject', 'Cancel', and 'Back'. The interface also includes a 'Download Offer' button and a 'Gloria Rodrigues' name in the top right corner of the offer details section.

### Field Description

Field Name	Description
Offers Details	
Party Name	Displays the name of the party of the user for which the Collateral offer has been received.
Application Type	Displays the type of the application whether Collateral Evaluation or Collateral Revaluation.
Application Reference Number	Displays the application reference number as generated by the bank at the time the application was submitted.
Status	<p>Displays the current application's progress.</p> <p>The status can be:</p> <ul style="list-style-type: none"> <li>Awaiting Customer Response: application, which are awaiting for customer response</li> </ul>

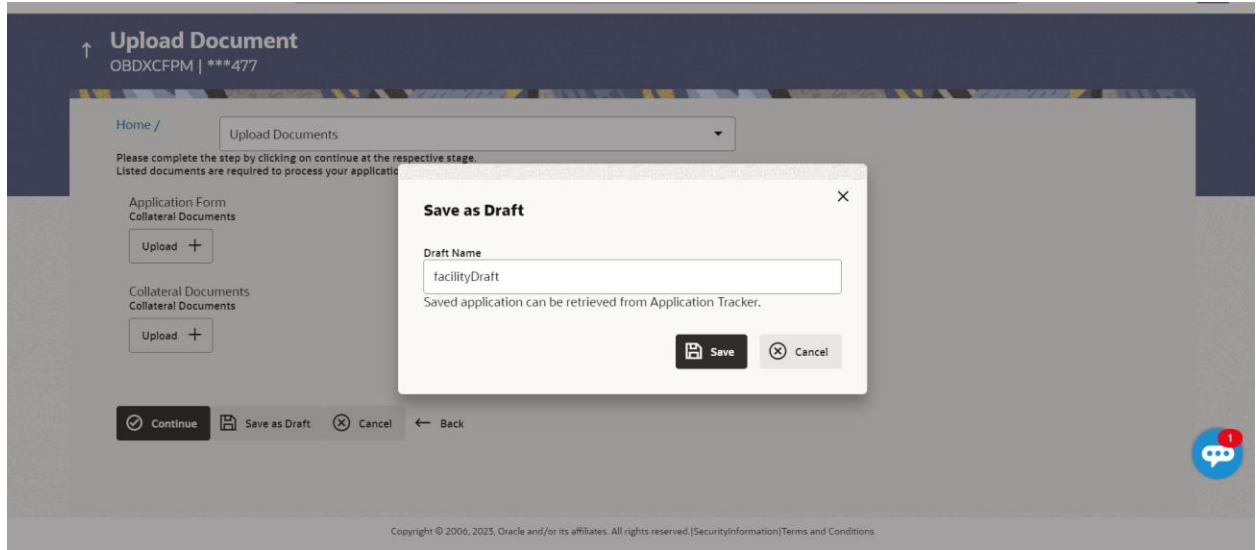


Field Name	Description
<b>Collateral Amount details</b>	Displays the estimated Collateral amount for Evaluation or Revaluation application.
<b>Submitted On</b>	The date on which the application was submitted.
<b>Offer</b>	The collateral agreement received from Mid Office / Back Office.

61. Click the **Download Offer** icon to download the collateral agreement for the collateral evaluation and revaluation application.  
OR  
Click **Print Offer** icon to take printout of received application.
62. Click **Accept** to accept the collateral agreement offer.
- a. The popup message appears for confirmation.  
Click **Yes** to confirm.  
OR  
Click **No** to cancel the action.
- OR  
Click **Reject** to reject the collateral agreement offer.
- a. The popup message appears for confirmation.  
Click **Yes** to confirm.  
OR  
Click **No** to cancel the action.
- OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Back** to navigate back to previous screen.
63. The success message for accepting/rejecting the Collateral Agreement Offer appears along with the reference number.
64. Click the **Go To Dashboard** link to go to the Credit Facility Dashboard screen.  
OR  
Click the **Go To Application Tracker** link to go to the Application Tracker screen.  
OR  
Click the **New Collateral Evaluation** link to initiate new collateral Evaluation application.

### 8.3 Save as Draft

User can save facility application as a Draft if he is unable to fill the complete application in one go. The draft application can be resumed anytime later by the user. Once the application is saved, it will appear in the application tracker under **Drafts** tab. User can select the draft application he wants to resume and fill in all the required details and submit that application.



### Field Description

Field Name	Description
Draft Name	Enter the name of the draft to save the application with a draft name.

65. In the **Draft Name** field, enter the name of the draft.
66. Click **Save**. The success message appears and application gets saved as a draft and appears as card in the **Application Tracker – Summary** screen.  
OR  
Click **Cancel** to cancel the operation and to navigate back to **Dashboard**.
67. Click the **Go to Application** Tracker link to track your application.  
OR  
Click the **New Facility Application** link to apply for a new facility.  
OR  
Click the **Go To Dashboard** link to navigate to back to the **Dashboard**.

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